

SOUTH BOUND BROOK BOARD OF EDUCATION
Regular Meeting
September 11, 2019

CALL TO ORDER

The Regular meeting was called to order by board president, Allison Lih-Thiessen at 7:30PM with the Pledge of Allegiance followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in the Courier-News, at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings. This complies with state law governing meetings of school boards and other organizations.

ROLL CALL

Mrs. Conner, Mrs. Dabrowski, Mrs. Lih-Thiessen, Mr. Vatalare, Ms. Lima and Mrs. Esposito (arrived at 7:36 PM).

Also present: Dr. Lorise Goeke, Superintendent/Principal and Mr. Vincent J. Caravello, Business Administrator/Board Secretary.

APPROVAL OF AGENDA

Motion to approve agenda as distributed to board members.

MOTION: Mrs. Conner

SECOND: Mrs. Dabrowski

VOTE: 5-0

APPROVAL OF MINUTES – August 21, 2019

a. Motion to approve minutes of August 21, 2019, Regular Meeting.

MOTION: Mr. Vatalare

SECOND: Mrs. Conner

VOTE: 5-0

b. Motion to approve closed session minutes of August 21, 2019, Regular Meeting.

MOTION: Mrs. Conner

SECOND: Mrs. Dabrowski

VOTE: 5-0

RECOGNITION OF PUBLIC

Mrs. K. Conner was present for the meeting had questions about consent item “c” and action items “b, e, f, h and n”. She also shared that there is a Town Wide Yard Sale scheduled for Saturday, September 14, 2019 and the Clean Community Day is scheduled for September 17, 2019. She also informed the board that the town is looking into grants within the Municipal Alliance.

SUPERINTENDENT’S REPORT

Dr. Goeke shared the Leader In Me presentation, which she and Mrs. Butynes presented at the Orlando TLIM Summit this past summer.

Dr. Goeke thanked the teachers and staff for a smooth opening to the 2019-20 school year.

Dr. Goeke thanked Dylan Dabrowski and the members of the community who helped renovate the courtyard.

Dr. Goeke discussed the policy relating to the fingerprinting of volunteers, including field trip chaperones.

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Dr. Goeke shared the following with the board:

- Back to School Night is on Thursday, September 12, 2019.
- She participated in the restraint training given to the paraprofessional.
- The QSAC Review date is scheduled for February 25, 2020.

Dr. Goeke discussed the HIB Grade Report provided by the NJDOE. She shared the breakdown of the total score of 67 out of 78 on the School Self-Assessment Grade for 2017-18 school year.

CORRESPONDENCE

CONSENT ITEM A – D

a. APPROVAL OF BILLS LIST – SEPTEMBER 2019

Motion to approve the bills listing for September 2019 in the amount of \$ 800,229.06; excludes September 2019 payroll.

b. TRANSFERS WITHIN THE 2019-2020 SCHOOL BUDGET

Motion to approve the following July 2019 transfers:

From		To		Amount
12-000-400-780	Infrastructure	12-000-400-931	Transfer to Capital Projects	\$ 398,000.00
12-000-400-780	Infrastructure	12-000-400-931	Transfer to Capital Projects	\$ 179,150.00
12-000-400-334	Architect/Engineering Services	12-000-400-931	Transfer to Capital Projects	\$ 16,250.00
12-000-400-334	Architect/Engineering Services	12-000-400-931	Transfer to Capital Projects	\$ 5,000.00
12-000-400-334	Architect/Engineering Services	12-000-400-931	Transfer to Capital Projects	\$ 23,750.00

c. APPROVAL OF CAFETERIA BILLS

Motion to approve bills for payment from the cafeteria account:

PAYMENT TO	DESCRIPTION	AMOUNT
Pomptonian	Reimbursement 846 083019	\$ 2,292.57
Student A	Student Lunch Account Refund	\$ 34.50
Student B		\$ 10.20
Hubert	Invoice # 555540	\$ 744.84
	Invoice # 555555	\$ 260.97
DiFrego's Hideout	Pizza Day – September 2019 (1 st)	\$ 372.00

d. APPROVAL OF AUGUST 2019 NON-CHECKS

Approval of the following posting of August 2019 non-checks to the General Account:

N0760 in the amount of \$1,263.56.00 for payment of final 2018-19 EduStaff LLC invoice.

N0759 in the amount of \$ 35.00 for TD Bank Account Analysis Fee.

Motion to approve the above consent items a – c & d.

MOTION: Mrs. Conner SECOND: Mrs. Dabrowski ROLL CALL
VOTE: 6-0

ACTION ITEMS A – R

a. MOTION FOR APPROVAL TO ATTEND WORKSHOPS AND PROFESSIONAL DEVELOPMENT

Motion to approve the attendance of the following to attend workshops and to receive

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reimbursement for incurred expenses:

NAME	DATE	COST	DESCRIPTION
D. D'Alessandro	10/4/19	\$235.00	34 th Annual New Jersey International Dyslexia Association Conference
S. DeGennaro	10/4/19	\$235.00	34 th Annual New Jersey International Dyslexia Association Conference
M. Santiago	10/4/19	\$ 75.00	2019 New Jersey School Counselor Fall Conference
A. Trudeau-Smith	10/4/19	\$235.00	34 th Annual New Jersey International Dyslexia Association Conference

APPROPRIATION LINES 11-000-223-580 and 11-000-223-320

b. EMPLOYMENT OF ABIOLA ADEWUNMI FOR 2019-20 SCHOOL YEAR

Motion, as recommended by the superintendent to employ upon completion of employment requirements, Abiola Adewunmi as Teacher for the 2019-2020 school year (September 1, 2019 through June 30, 2020) on Step 7, MA of the salary guide at \$ 60,690.00.

c. APPROVAL OF EXTRACURRICULAR APPOINTMENTS FOR 2019-20

Motion to approve the following extracurricular appointments for the 2019-20 school year:

Name of Activity	Description	Stipend	Staff Member
Morning Duty Substitutes	Supervise students at 8:16 a.m. on a substitute basis	Hourly Rate	S. Bisaha D. Pierard S. Alvarenga

APPROPRIATION LINE 11-401-100-101 &11-402-100-101

d. APPROVAL OF APPOINTMENT OF NJDOE MANDATED POINT OF CONTACT FOR EXPERIENCED TEACHER FOR THE 2019-20 SCHOOL YEAR

Motion to approve the following appointments for the mandated point of contact as the go to person for an experienced teacher for 2019-20 school year:

Staff Member	Amount
S. DeGennaro	\$ 300.00
S. Khosla	\$ 300.00
K. Kubala	\$ 300.00
K. Menkens	\$ 300.00
M. Steeber	\$ 300.00
K. Tomaino	\$ 300.00
A. Trudeau-Smith	\$ 300.00
D. Zatta	\$ 300.00

APPROPRIATION LINE 11-000-223-320

e. MOTION TO APPROVE AGREEMENT WITH LINKIT!

Motion to approve agreement with Linkit! for an onsite software license agreement for 2019-20 school year, not to exceed \$ 11,840.00.

APPROPRIATION LINE 11-000-223-320

f. APPROVAL OF EXTRACURRICULAR APPOINTMENTS FOR 2019-20

Motion to approve the following extracurricular appointments for the 2019-20 school year:

Staff Member	Name of Activity	Stipend
S. Romano	Aftercare Bus Duty	\$ 1,500.00
T. Ronkowitz	Substitute Aftercare Bus Duty	\$ 500.00

APPROPRIATION LINE 11-401-100-101

g. APPROVAL OF GREAT SCHOOLS OF NEW JERSEY MEMBERSHIP FOR 2019-20

Approval of district membership for Great Schools New Jersey, The Association of High Need School Districts for the 2019-20 school year, not to exceed \$1,000.00.

APPROPRIATION LINE 11-000-223-320

h. APPROVAL OF ANNUAL MAINTENANCE AGREEMENT FOR COLLABORATIVE RESPONSE GRAPHICS FOR 2019-20

Motion to approve the annual maintenance agreement with Critical Response Group to ensure the Collaborative Response Graphics distributed to first responders remains an accurate, up-to-date depiction of the building and grounds. Cost not to exceed \$ 585.00.

APPROPRIATION LINE 11-190-100-500

i. APPROVAL OF ANNUAL MAINTENANCE CONTRACT FOR EMERGENCY STROBE NOTIFICATION SYSTEM

Motion to approve the annual maintenance agreement with RFP Solutions, Inc. for the district's emergency strobe notification system and data equipment from August 1, 2019 through July 31, 2020, cost not to exceed \$ 3,315.80.

APPROPRIATION LINE 11-000-262-300

j. APPROVAL OF SERVICE AGREEMENT FOR PLANNED MAINTENANCE

Approval of service agreement with Modern Group Power Systems for planned maintenance on the generator, not to exceed \$ 1,035.00.

APPROPRIATION LINE 11-000-262-420-000

* ~~k. APPROVAL OF K-5 SCIENCE CURRICULUM~~

~~RESOLVED, that the South Bound Brook Board of Education, in the County of Somerset, New Jersey, approves the attached K-5 Science curriculum for Robert Morris School. The curriculum has been updated to be in compliance with the New Jersey Student Learning Standards and includes the new programs.~~

* ~~l. APPROVAL OF 6-8 SCIENCE CURRICULUM~~

~~RESOLVED, that the South Bound Brook Board of Education, in the County of Somerset, New Jersey, approves the attached 6-8 Science curriculum for Robert Morris School. The curriculum has been updated to be in compliance with the New Jersey Student Learning Standards and includes the new programs.~~

- m. **ACCEPTANCE OF NJDOE SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES 2017-2018 SCHOOL YEAR**
Motion to accept the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act. The grade reported is a 67 out of 78.
- n. **APPROVAL OF AGREEMENT WITH SIMPLE K12**
Motion to approve agreement with Simple K12 for Basic TLC account for all faculty and staff which includes full memberships and the group transcript report for 12 months, not to exceed \$ 3,304.00.

APPROPRIATION LINE 11-190-100-800 and 11-000-223-320

- o. **APPROVAL OF PURCHASE OF EMPLOYEE ABSENCE MANAGEMENT SOFTWARE**
Motion to approve the purchase of SoftTime XP, an employee absence management software upgrade, cost not to exceed \$ 1,195.00.

APPROPRIATION LINE 11-000-223-320

- p. **ACCEPTANCE OF NEW JERSEY'S CLEAN ENERGY PROGRAM REBATE**
Motion to accept the New Jersey Clean Energy Program rebate in the amount of \$ 4,309.00.
- q. **APPROVAL OF SUBSTITUTE TEACHERS FOR THE 2019-2020 SCHOOL YEAR**
Motion to approve the attached listing of substitute teachers for the 2019-2020 school year (September 1, 2019 through June 30, 2020). Rates to be paid per agreement with EDUStaff.

NAME
Lichtenberg, Nadine
Onyejiaka, Chinyere
Smith, Lee
Dignes, Kenzi
Lieu, Mai-Anh
Penumatsa, Sireesha
Jackson, Maurice
Bing, Gregory
Roff, Christopher
Orilall, Lisa
Green-Walden, Jacquetta
Sheffrin, Anton
Slade, Aretha
Mattingly, Walter
Sharma, Ela

APPROPRIATION LINE 11-130-100-101-001

- r. **DISPOSAL OF OBSOLETE MATERIALS**
Motion that the board declares the items below as obsolete and authorize disposal by the Business Administrator in accordance with Policy #7300. The items listed are being deemed non-functional or antiquated for current educational use and will be picked up by Upcycle for a cost not to exceed \$ 500.00.

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Make/Description	Model	Inventory Number
Samsung	X503C12	1083, 1084, 1085, 1086, 1087, 1088, 1089, 1090, 1091, 1092, 1100, 1093, 1094, 1095, 1278, 1097, 1099, 1098, 1128, 1340, 1341, 1342, 1343, 1345, 1344, 1346, 1347, 1348, 1349, 1350, 1351, 1352, 1353, 1354, 1355, 1356, 1357, 1358, 1359, 1124, 1118, 119, 1116, 1126, 1110, 1111, 1122, 1120, 1131, 1121, 1113, 1112, 1123, 1129, 1117, 1127, 1115, 1125, 1114 and 1130
Lenovo	N22	1103, 1105, 1102, 1101, 1107, 1106, 1108, 1104, 1338 and 1339
SMART	UF70	(4)
Viewsonic		(1)
EPSON	450wi	1384 (2 additional)

Approval of above action items a - r.

MOTION: Mrs. Esposito SECOND: Mrs. Dabrowski

ROLL CALL
VOTE: 6-0

* Action items "k & l" were tabled until the next scheduled board meeting.

COMMITTEE REPORTS

Mr. Vatalare gave a HIB Report on the Bound Brook School District for 2018-19 school year. He shared that Bound Brook stated Homework is optional and not mandatory going forward. Bound Brook's enrollment is projected to go up according to demographic studies.

Mrs. Dabrowski asked if Lincoln Landscaping could be contacted about the status of the pond pump for the courtyard.

OLD BUSINESS

Mr. Caravello reported on the following projects:

- Rooms 135 & 140, we are still waiting on custom furniture deliveries and the televisions are being mounted this evening.
- HVAC Units, all work has been completed and the contractor is performing their punch list.
- Paging System, tying up loose ends with the system in some areas of the building
- Bathroom Partitions, materials have arrived, waiting on installation.
- Promethean Boards, will be finishing installations before Election Day.

NEW BUSINESS

Mr. Caravello discussed the vestibule bids received for review. There should be a motion for bid acceptance at the next scheduled board meeting.

Mr. Caravello will be looking into quotes for new water fountains.

Mr. Caravello shared that there have been HVAC issues in four classrooms at the beginning of the school year.

Mr. Caravello asked for the board members to confirm their attendance for 2019 New Jersey School Boards in Atlantic City from October 21, 2019 through October 24, 2019.

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RECOGNITION OF PUBLIC

Mrs. K. Conner thanked the Boy Scouts for the wonderful courtyard project, she also asked that landscaping at the front of the school continue to be maintained.

ADJOURNMENT (TIME: 9:03 PM)

MOTION: Mrs. Conner

SECOND: Mr. Vatalare

VOTE: 6-0

Respectfully Submitted,

Vincent Caravello
Business Administrator/Board Secretary