

South Bound Brook Board of Education
June 12, 2019

SUPERINTENDENT'S REPORT

Dr. Goeke thanked the support of the staff and the community for their understanding of personal time needed.

Dr. Goeke thanked Sue Krier and the Memorial Day Committee for a beautiful Memorial Day Ceremony.

Dr. Goeke reported that the school nurse followed all of the directions by the Health Department who stated all protocols were handled in a proper manner.

Dr. Goeke reported that there were 11 complaints of HIB this school year. After investigations, There were determined to be 4 HIB cases.

There were positive results from the Kindergarten rotation from dividing Kindergarten into 3 sections (guided reading, imaginative play and reading in the Library). The benchmark assessment was 89.5% which is up from the previous year. We would like to see all our Kindergarten students to reach a DRA Level 4 which most of the student s did.

Dr. Goeke shared the following with the board:

- Dr. Goeke shared that she met with Mr. Michael Gilbert form the NJDOE regarding our Annual School Plan.
- The 8th grade trip to Washington DC was on June 13th and June 14th, all went well.
- The first Wingman Training was held and had a positive effect on the people who participated.
- 8th Grade graduation is on June 20, 2019 in the McLaughlin Gym.

CORRESPONDENCE

- a. Letter of resignation from Eric Welch, dated May 21, 2019.
- b. Letter from The Division of Local Government Services, dated May 23, 2019.

CONSENT ITEM A – F

- a. APPROVAL OF FINAL BILLS LIST – MAY 2019
Motion to approve the final bills listing for May 2019 in the amount of \$ 865,690.88; includes May 2019 payroll.
- b. APPROVAL OF BILLS LIST – JUNE 2019
Motion to approve the final bills listing for June 2019 in the amount of \$ 703,687.61; includes June 14, 2019 payroll.
- c. BOARD SECRETARY'S REPORT
Motion to approve Board Secretary's Reports dated May 31, 2019 indicating a cash balance of \$ 4,536,211.11.
- d. TREASURER'S (CONSULTANT) REPORT
Motion to approve Treasurer's Report dated May 31, 2019 indicating a cash balance of \$ 4,536,211.11.
- e. TRANSFERS WITHIN THE 2018-2019 SCHOOL BUDGET
Motion to approve the following end of year transfers:

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From	To	Amount
11-000-291-290-102 DCRP	11-000-291-250-000 UNEMPLOYMENT COMP	\$ 10,000.00
11-000-223-580-000 INST STAFF TRAINING-TRAVL	11-000-221-110-000 OTHER SALARIES	244.00
11-000-223-320-000 INST STAFF TRNG	11-000-221-104-000 OTHER SALARIES	2,698.00
11-000-211-500-000 ATTENDANCE SOFTWARE	11-000-213-101-000 HEALTH SAL	4,302.00
11-000-211-500-000 ATTENDANCE SOFTWARE	11-000-218-104-000 SAL GUIDANCE	1,296.00
11-000-219-105-000 SAL SEC/CLERIC	11-000-222-101-000 LIBRARY SAL	850.00
11-000-211-500-000 ATTENDANCE SOFTWARE	11-000-211-101-000 ATTENDANCE SALARIES	244.00
11-000-266-420-000 CLEANING REPAIR AND MAINT	11-000-240-103-000 SCHOOL ADMIN SAL	12,047.00
11-000-266-420-000 CLEANING REPAIR AND MAINT	11-000-219-105-000 SAL SEC/CLERIC	192.00
11-000-252-100-000 ADMINISTRATIVE IT SAL	11-000-251-101-000 BUSINESS OFF-SAL	752.00
11-000-251-100-000 ADMINISTRATIVE IT SAL	11-000-251-580-000 BUSINESS OFF-MISC TRAVEL	750.00
11-000-252-100-000 ADMINISTRATIVE IT SAL	11-000-251-600-000 SUPPLIES AND MATERIALS	1,134.00
11-000-252-100-000 ADMINISTRATIVE IT SAL	11-000-251-330-000 PURCH PROF SERVICES	1,000.00
11-209-100-101-000 BEHAVIOR DIS TEACHER	11-120-100-101-000 GR 1-5 SAL	10,106.99
11-212-100-101-000 SAL MD TEACHER	11-120-100-101-000 GR 1-5 SAL	32,790.00
11-213-100-101-000 RES RM SAL	11-120-100-101-000 GR 1-5 SAL	2,896.75
11-212-100-106-000 SALARY AIDE	11-120-100-101-000 GR 1-5 SAL	3,135.44
11-215-100-106-000 OTHER SAAL INSTR	11-120-100-101-000 GR 1-5 SAL	6,116.00
11-100-100-280-000 TUITION REIMBURSEMENT	10-000-100-560-000 TUITION CHARTER SCHOOLS	4,573.00
11-000-270-513-000 HOMESCHOOL	11-130-100-101-000 GR 6-8 SAL	4,319.00
11-000-270-513-000 HOMESCHOOL	11-130-100-101-101 SUBSTITUTE ALL GRADES	10,000.00
11-000-216-320-000 P/T PURCH SERV	11-130-100-101-000 GR 6-8 SAL	35,800.00
11-213-100-101-000 RES RM SAL	11-213-100-101-000 RES RM SAL	4,045.00
11-000-216-101-000 SPEECH SAL	11-213-100-101-000 RES RM SAL	2,488.00
11-213-100-101-000 RES RM SAL	11-230-100-101-000 BAS SK/REM SAL	2,379.00
11-213-100-101-000 RES RM SAL	11-240-100-101-000 BILINGUAL SAL	4,050.00
11-130-100-101-101 SUBSTITUTE ALL GRADES	11-105-100-101-000 PRESCHOOL SAL	2,768.00
11-130-100-101-101 SUBSTITUTE ALL GRADES	11-110-100-101-000 KINDERGARTEN SAL	7,232.00
11-150-100-101-000 HOME INSTR	11-110-100-101-000 KINDERGARTEN SAL	3,785.00
11-000-223-580-000 INSTR STAFF TRNG-MISC TRVL	11-000-221-102-000 SAL SUPRVR INST	1.00
11-100-100-270-000 HEALTH BENEFITS	11-000-270-220-000 S/S UNALLOCATED	10,000.00
20-235-200-200-000 TITLE I BENEFITS C/O	20-231-100-600-000 TITLE I SUPPLIES	1,901.50

f. APPROVAL OF CAFETERIA BILLS

Motion to approve bills for payment from the cafeteria account:

PAYMENT TO	DESCRIPTION	AMOUNT
Pomptonian	Reimbursement 846 051019	\$ 1,834.39
Pomptonian	Reimbursement 846 051719	\$ 8,164.01
Pomptonian	Reimbursement 846 052419	\$ 1,626.97
Pomptonian	Reimbursement 846 053119	\$ 6,280.56
Pomptonian	Reimbursement 846 060719	\$ 3,794.42
DiFrego's Hideout	Pizza Day – June 2019	\$ 372.00

Motion to approve the above consent items a - f.

MOTION: Mrs. Conner SECOND: Mrs. Dabrowski

ROLL CALL
VOTE: 5-0

ACTION ITEMS A – AAK & AAM - AAO

a. MOTION FOR APPROVAL TO ATTEND WORKSHOPS AND PROFESSIONAL DEVELOPMENT

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

NAME	DATE	COST	DESCRIPTION
M. Caputo	5/15/19	\$ 0.00	Sandy Hook Promise Training
S. Lober	4/23/19	\$ 0.00	2019 Kindergarten Summit

APPROPRIATION LINES 11-000-223-580 and 11-000-223-320

b. APPROVAL OF CAFETERIA PURCHASE

Motion to approve the purchase of a combination self service salad station and/or serve deli station with BFA Foodservice Equipment & Supplies, using cafeteria account funds cost not to exceed \$14,945.83.

c. EMPLOYMENT OF LAURA SAMELA AS SECRETARY TO THE PRINCIPAL FOR THE 2019-20 SCHOOL YEAR

Motion, as recommended by the superintendent, to employ Laura Samela upon completion of employment requirements as Secretary to the Principal for the 2019-2020 school year (July 1, 2019 through June 30, 2020). Ms. Samela salary will be \$55,000.00.

APPROPRIATION LINE 11-000-211-101

d. EMPLOYMENT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY 2019-20 SCHOOL YEAR WHICH WILL RESULT IN TENURE

Motion as recommended by the superintendent to employ Vincent Caravello as the School Business Administrator/Board Secretary for the 2019-20 school year July 1, 2019 through June 30, 2020, which would result in tenure, for an annual salary of \$ 100,522.00.

e. APPROVAL OF MOTION TO ENTER INTO AN AGREEMENT TO CONTRACT BUSINESS ADMINISTRATOR/BOARD SECRETARY SERVICES FOR 2019-20 SCHOOL YEAR

Motion to enter into an agreement to contract the services of Vincent Caravello as the named Business Administrator/Board Secretary for the 2019-20 school year (July 1, 2019 through June 30, 2020) in the approved agreement with New Hanover Township School District.

f. APPROVAL OF AGREEMENT FOR PRIVATE DUTY NURSING SERVICES FOR 2019-20 SCHOOL YEAR

Motion to authorize contract with Bayada Home Health Care, Inc. to provide nursing services for a student. The rate for an RN is \$ 54.50 per hour or a LPN at the rate of \$ 44.50 per hour for the 2019-2020 school year, cost is not to exceed \$40,000.00.

APPROPRIATION LINE 11-000-217-320

g. MOTION TO APPROVE AGREEMENT FOR SUBSTITUTE NURSING SERVICES FOR 2019-20 SCHOOL YEAR

Motion to approve agreement with Bayada Home Health Care for substitute nursing services for the 2019-20 school year, no to exceed \$20,000.00.

APPROPRIATION LINE 11-000-213-300

h. TUITION FOR OUT-OF-DISTRICT PLACEMENTS FOR 2019-2020

A motion is necessary for inclusion in the minutes to accept the following costs for out-of-district placements for the 2019-20 school year (through June 30, 2020):

	DESTINATION	COST
Student A	Future Foundation Academy (9/1/19 – 6/30/20)	\$ 56,340.00
“	Future Foundation Academy - ESY	\$ 4,263.00
Student B	Future Foundation Academy (9/1/19 – 6/30/20)	\$ 56,340.00
“	Future Foundation Academy - ESY	\$ 4,263.00
Student C	Future Foundation Academy (9/1/19 – 6/30/20)	\$ 60,603.00
“	Future Foundation Academy ESY	\$ 4,263.00
“	Future Foundation Academy 1:1 Aide (7/1/19-6/30/20) @	\$ 44,730.00
Student D	SCESC Career Center (9/1/19 – 6/30/20)	\$ 62,110.00
“	SCESC Career Center - ESY	\$ 6,545.00
Student E	SCESC Career Center (9/1/19 – 6/30/20)	\$ 62,110.00
“	SCESC Career Center - ESY	\$ 6,545.00
Student F	SCESC Career Center (9/1/19 – 6/30/20)	\$ 62,110.00
“	SCESC Career Center - ESY	\$ 6,545.00
Student G	SCESC Alternative HS - (9/1/19 – 6/30/20)	\$ 38,390.00
Student I	Hunterdon Prep (ESY)	\$ 4,562.64
	Hunterdon Prep (9/1/19-6/30/20)	\$ 41,520.00
Student J	Midland School (7/1/19 – 6/30/2020)	\$ 75,085.50

APPROPRIATION LINE 11-000-100-562, 11-000-100-566 & 11-000-100-562

i. APPROVAL OF ALL NECESSARY TRANSFERS IN THE 2018-2019 SCHOOL BUDGET
Motion to authorize the School Business Administrator to make all necessary account transfers within the 2018-2019 school budget to close out the year and pay necessary bills with authorization of the president.

j. AUTHORIZATION TO PAY BILLS BEFORE NEXT MEETING
Motion to authorize payment of bills over the summer with authorization of the board president.

k. APPROVAL OF CAFETERIA PURCHASE
Motion to approve the purchase of a cafeteria kitchen materials for the 2019-20 school year with Hubert Company, using cafeteria account funds cost not to exceed \$1,004.07.

l. APPROVAL OF OVERNIGHT FIELD TRIP TEACHER STIPEND
Motion to approve an overnight field trip teacher stipend in the amount of \$ 500.00, under Article 5, item C of the existing language of the collaborative agreement.

m. EMPLOYMENT OF CLASSROOM AIDE FOR 2019-2020
Motion to approve salary of instructional aide as follows (September 1, 2019 – June 30, 2020):

C. Kelly	\$ 20,529.06
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APPROPRIATION LINE 11-212-100-106

n. APPROVAL OF AGREEMENT FOR TELECOMMUNICATION SYSTEM PROJECT
Approval of agreement as recommended by the superintendent with RFP Solutions, Inc. To supply and install classroom phones, cabling and speakers per proposal, using NJ State Contract No. 80801. Cost not to exceed \$ 42,146.00.

APPROPRIATION LINE 12-000-400-731 & 12-000-300-730

- o. APPROVAL OF AGREEMENT FOR TOILET PARTITION PROJECT
Approval of agreement as recommended by the superintendent with Nickerson NJ, Inc. to Supply, install and remove existing bathroom partitions per proposal, using ESCNJ Contract 18/19-15. Cost not to exceed \$ 41,775.50.

APPROPRIATION LINE 11-000-261-420

- p. ACCEPTANCE OF RESIGNATION FROM ERIC WELCH
Motion to accept, with regret the resignation of Eric Welch, Paraprofessional, effective June 30, 2019.
- q. APPROVAL OF MOVEMENT ON GUIDE FOR CYNTHIA KLEMM
Motion, per recommendation of the superintendent, to move Cynthia Klem from Step 20/MA to the Step 20/MA + 15 (\$89,645.00) on the 2019-20 salary guide due to completion of required graduate credits from Monmouth College effective for the 2019-2020 school year (September 1, 2019 through June 30, 2020).

APPROPRIATION LINE 11-212-100-101

- r. MOTION TO APPROVE AGREEMENT FOR ALARM SERVICE
Motion to approve agreement with Automatic Communications Alarm for annual alarm service for premises maintenance and central station monitoring of Fire/Security system and annual alarm service for central station monitoring of elevator emergency for the 2019-20 school year, not to exceed \$ 2,248.00.

APPROPRIATION LINE 11-000-262-420

- s. APPROVAL OF SUPPLEMENTAL PAY FOR LIBRARY TRANSITION HOURS 2018-19 SCHOOL YEAR
Motion to approve supplemental pay for Kristina Tomaino and Karen Menkens for necessary library transition hours for the end of year 2018-19 school year at \$ 35.00 per hour, not to exceed \$1,400.00.

APPROPRIATION LINE 11-401-100-101

- t. APPROVAL OF AGREEMENT FOR PROFESSIONAL DEVELOPMENT PLATFORM
Motion to approve agreement with ASCD to provide personalized professional development platform for the 2019-20 school, not to exceed \$ 2,599.00.

APPROPRIATION LINE 11-000-223-320

- u. MOTION TO APPROVE EVALUATION FRAMEWORK FOR 2019-20 SCHOOL YEAR
Motion to approve, as recommended by the superintendent, the use of Charlotte Danielson Model as the teacher evaluation framework for the 2019-20 school year.
- v. APPROVAL OF PURCHASE OF PROMETHEAN ACTIVPANEL WITH ACTIVCONNECT
Motion to approve purchase of four Promethean Activpanel with ActivConnect from Keyboard Consultants using BID# HCESC-CAT-1906 pricing. Purchase includes installation and on-site

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support for 5 years. Cost not to exceed \$35,080.00.

APPROPRIATION LINE 12-000-400-731

w. APPROVAL OF AGREEMENT FOR SCHOOL BASED PHYSICAL THERAPY SERVICES

Motion to approve agreement with Leslie K. Marcks for the purpose of providing physical therapy services from September 1, 2019 through June 30, 2020 at the following rates:

Half-hour PT session	75.00
45 Minute PT session	95.00
Group PT session	110.00
Consultations/or Screening session	75.00
Evaluations	175.00

Contract not to exceed \$20,000.00.

APPROPRIATION LINE 11-000-217-320 & 11-000-216-320

x. APPROVAL OF AGREEMENT FOR SCHOOL BASED OCCUPATIONAL THERAPY SERVICES

Motion to approve agreement with Sara Vanek for the purpose of providing occupational therapy services from September 1, 2019 through June 30, 2020 at the following rates:

Half-hour OT session	40.00
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Contract not to exceed \$40,000.00.

APPROPRIATION LINE 11-000-216-320 & 11-000-217-320

y. AUTHORIZATION TO OFFER EMPLOYMENT

Motion to authorize Superintendent of Schools Dr. Lorise Goeke to tender offers of employment prior to the board meeting on August 21, 2019 to fill staffing vacancies in a timely manner.

z. ACCEPTANCE OF E-RATE FUNDING FOR 2019-20 SCHOOL YEAR

Motion to accept, the E-Rate funding which has been awarded for the 2019-20 school year, in the amount of \$ 1,948.61.

aa. BID AWARD FOR ALTERATIONS TO ROOM 135 AND ROOM 140 PROJECT

WHEREAS, on May 14, 2019 the South Bound Brook Board of Education conducted a public bid opening for the award of HVAC Replacement Project which yielded the following for consideration (1 bid received):

Contractor Name	Base Bid
Helios Construction	\$ 247,000.00

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the South Bound Brook Board of Education

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award the contract for the alterations to rooms 135 and 140 Project in the total contract lump sum of \$ 247,000.00 to Helios Construction to complete the project.

APPROPRIATION LINE 12-000-400-780

ab. APPROVAL OF REDUCTION OF BID FOR ALTERATIONS TO ROOMS 135 AND 140 PROJECT

Motion to approve the reduction in the bid for the alterations to rooms 135 and 140 project to eliminate the lighting portion and change of materials for the flooring from the original bid proposal. Total amount of the reduction in the bid proposal would be \$ 67,850.00.

NOW, THEREFORE BE IT RESOLVED, that the South Bound Brook Board of Education award the contract for the alterations to rooms 135 and 140 Project in the total contract lump sum of \$ 179,150.00 to Helios Construction to complete the project.

APPROPRIATION LINE 12-000-400-780

ac. APPROVAL OF AGREEMENT WITH OMEGA MAN ENTERPRISE, INC.

Approval of agreement with Omega Man Enterprise, Inc. to provide a student assembly for 2019-20 school year, not to exceed \$ 750.00.

APPROPRIATION LINE 20-280-200-320

* ad. APPROVAL OF SUPPLEMENTAL PAY FOR MARIA DEMCHER FOR SUMMER HOURS 2019-20 SCHOOL YEAR

Motion to approve supplemental pay for Maria Demcher for necessary summer hours school year at \$ 27.70 per hour, not to exceed \$3,000.00.

APPROPRIATION LINE 11-000-262-100

ae. APPROVAL OF SUPPLEMENTAL PAY FOR NICOLE RILEY FOR SUMMER HOURS 2019-20 SCHOOL YEAR

Motion to approve as recommended by the superintendent, supplemental pay for necessary summer hours for Nicole Riley, at the contracted rate for the 2019-20 school year, not to exceed \$1,140.00.

APPROPRIATION LINE 11-401-100-101

af. APPROVAL OF SUPPLEMENTAL PAY FOR MADELINE SANTIAGO FOR BEST CHOICE EVENTS SUMMER HOURS 2019-20 SCHOOL YEAR

Motion to approve as recommended by the superintendent, supplemental pay for scheduled Best Choice Events summer hours for Madeline Santiago, at the contracted rate for the 2019-20 school year, not to exceed \$1,000.00.

APPROPRIATION LINE 11-401-100-101

ag. APPROVAL OF SUPPLEMENTAL PAY FOR A SCHOOL NURSE FOR BEST CHOICE EVENTS SUMMER HOURS 2019-20 SCHOOL YEAR

Motion to approve as recommended by the superintendent, supplemental pay for scheduled Best Choice Events summer hours for a school nurse, at the contracted rate for the 2019-20 school year, not to exceed \$ 1,500.00.

APPROPRIATION LINE 11-401-100-101

ah. APPROVAL OF THE USE OF TITLE I FUNDS FOR 2019-20 SALARY

Motion to approve the use of Title I funds for the following employee:

D. D'Alessandro
S. Bartocci

ai. APPROVAL OF ROBERT MORRIS SCHOOL PROFESSIONAL DEVELOPMENT PLAN FOR 2019-20 SCHOOL YEAR

Approval, per the recommendation of the superintendent, to approve the attached Robert Morris School Professional Development Plan for the 2019-20 school year.

aj. EMPLOYMENT OF VIANA CARDIELLOS FOR 2019-20 SCHOOL YEAR

Motion, as recommended by the superintendent to employ upon completion of employment requirements, Viana Cardiellos as Speech Therapist for the 2019-2020 school year (September 1, 2019 through June 30, 2020) on Step 1, MA + 15 of the salary guide at \$59,310.00.

ak. APPROVAL OF STUDENT CHROMEBOOK PURCHASE

Motion to approve, as recommended by the superintendent to purchase student Lenovo Chromebooks and Google Chrome OS Management from Firefly Computers. Cost not to exceed \$ 45,202.50.

APPROPRIATION LINE 12-000400-731

al. MOTION FOR APPROVAL TO ATTEND WORKSHOPS AND PROFESSIONAL DEVELOPMENT

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

NAME	DATE	COST	DESCRIPTION
A. Trudeau-Smith	6/7/19	\$99.00	Vitual Conference – Spotlight On Dyslexia

APPROPRIATION LINES 11-000-223-320

am. APPROVAL OF REGISTRATION FOR PARTICIPATION IN SURPLUS EQUIPMENT PROGRAM 2019-20

Motion to approve registration to participate in Princeton University's Surplus Equipment Program for 2019-20 school year. The program will give the district an opportunity to visit the warehouse for supplies, at no cost to the board.

an. APPROVAL OF ENGAGEMENT OF COMPETITIVE CONTRACTING PROCESS FOR PROCURING SUBSTITUTE TEACHERS AND HIGHLY QUALIFIED PARAPROFESSIONALS WHEREAS, the South Bound Brook Board of Education (the "Board") desires to engage in the competitive contracting process to procure the services of a vendor who can provide substitute teachers and highly qualified paraprofessionals for the South Bound Brook School District ("District"); and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1(k) competitive contracting may be used in lieu of

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public bidding for procurement of services with approve of the Department of Community Affairs (“DCA”); and

WHEREAS, the DCA, via letter dated May 23, 2019, approved the Board’s request to use competitive contracting to procure such services; and

WHEREAS, the Board is required to adopt a resolution authorizing the use of competitive contracting and confirming that the process shall be administered by the School Business Administrator.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the use of competitive contracting in lieu of public bidding for procurement of services of a vendor who can provide substitute teachers and highly qualified paraprofessionals for the the District; and

BE IT FURTHER RESOLVED that the process shall be administered by the School Business Administrator, who with the assistance of the Board Attorney, shall prepare requests for proposals in accordance with N.J.S.A. 18A:18A-4.1 et seq.; and

BE IT FURTHER RESOLVED that notice of the availability of the request for proposals shall be published at least twenty (20) days prior to the date established for the submission of proposals.

ao. IMPLEMENTATION OF IDEA AND ESEA GRANT FUNDING FY2020

RESOLVED to implement the IDEA and ESEA FY2020 proposed budget using the following:

IDEA Basic	\$ 119,757
IDEA PreK	<u>5,627</u>
Subtotal	\$ 125,384
Title I – Part A	\$ 106,198
Title II – Part A	13,562
Title III (subject to change per consortium)	
a. South Bound Brook	3,661
b. Green Brook	2,198
c. New Hanover Twp. School District	6,784
Title III – Immigrant	1,680
Title IV	<u>10,000</u>
Sub Total	\$ 140,083
Total Allocation	\$ 269,467

ap. ACCEPTANCE OF PTO DONATION FOR 8TH GRADE CLASS TRIP

Motion to accept, with gratitude, the PTO’s donation of \$50.00 per student toward 8th Grade class trip to Washington DC. The donation was deposited into the Student Activity Account.

**aq. ACCEPTANCE OF PTO DONATION FOR ROBERT MORRIS SCHOOL

Motion to accept, with gratitude, the PTO’s donation of \$16,009.71 toward the purchase of the approved PTO donation items for Robert Morris School.

**ar. ACCEPTANCE OF PTO DONATION FOR CLASS TRIPS

Motion to accept, with gratitude, the PTO’s donation of toward the cost of class trips. The donation was deposited into the Student Activity Account. (\$10 per student in grades PK – 7 and the bus

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costs for the trips).

- as. APPROVAL OF AGREEMENT WITH BRETT & DINOVI ASSOCIATES FOR 2018-19
Motion to approve agreement with Brett & DiNovi Associates for 2018-19 school year for behavioral/educational consultant services, not to exceed \$ 20,000.00.

APPROPRIATION LINE 11-209-100-320

- at. APPROVAL OF AGREEMENT WITH BRETT & DINOVI ASSOCIATES FOR 2019-20
Motion to approve agreement with Brett & DiNovi Associates for 2019-20 school year for behavioral/educational consultant services, not to exceed \$ 55,000.00.

APPROPRIATION LINE 11-209-100-320

- au. JOINT TRANSPORTATION AGREEMENT WITH BOUND BROOK FOR 2019-20
SCHOOL YEAR
Motion to approve a Joint Transportation Agreement for the 2019-20 school year with the Bound Brook Board of Education to transport the 2019-20 ESY students, cost not to exceed \$ 1,368.00.
- av. TUITION FOR ROBERT MORRIS SCHOOL STUDENTS' PLACEMENTS FOR ESY 2019-20
A motion is necessary for inclusion in the minutes to accept the following costs for Robert Morris School students' placements for the 2019-20 extended school year with Bound Brook Board of Education. The per pupil cost is \$1,299.57 with an additional charge for transportation. The total amount not to exceed \$33,788.91.
- aw. MOTION TO APPROVE CONTRACT FOR EDUCATIONAL SERVICES FOR STUDENT FOR THE 2018-19 SCHOOL YEAR
Motion to approve contract with Educational Services Commission of New Jersey to provide onsite educational services, at \$48.00 per hour for a hospitalized student, not to exceed \$ 500.00.

APPROPRIATION LINE 11-000-270-514

- ax. TRANSFER OF CURRENT YEAR SURPLUS TO CAPITAL RESERVE
WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:75-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the South Bound Brook Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the South Bound Brook Board of Education has determined that an amount not to exceed \$ 450,000.00 is available for such purpose of transfer;
NOW THEREFORE BE IT RESOLVED by the South Bound Brook Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

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ay. APPROVAL OF SUPPLEMENTAL HOURS FOR 2018-19 SCHOOL YEAR

Motion to approve supplemental hours for Christine Flaccavento for the 2018-19 school year to complete necessary student IEP reports at the 2018-19 contracted hourly rate, cost not to exceed \$1,200.00.

az. APPROVAL OF STIPEND FOR MIDDLE SCHOOL ENGLISH AND LANGUAGE ARTS CURRICULUM WRITING

Approval of motion, per the recommendation of the superintendent, to approve the following staff members for a stipend of 25 hours each, per the negotiated contract, to work on writing the Middle School English and Language Arts curriculum, a total cost not to exceed \$1,750.00 (to be completed by June 30, 2019).

Daniela Conte
Colleen McGrath

APPROPRIATION LINE 11-401-100-101

aaa. APPROVAL OF AGREEMENT WITH BEST CHOICES EVENTS, LLC FOR 2019-20 SCHOOL YEAR

Motion to approve agreement with Best Choice Events, LLC for two student assemblies, Choices Destiny Book Program and music video creation for the 2019-20 school year. Cost not to exceed \$ 12,200.00

aab. APPROVAL EXTENDED DAY STIPEND FOR 2018-19

Motion to approve the following extended day appointments for the 2018-19 school year:

STAFF MEMBER	STIPEND
S. Romano	\$ 1,500.00

aac. APPROVAL OF STIPEND FOR TEACHERS AND PARA PROFESSIONALS CPI TRAINING

Motion, per the recommendation of the superintendent, to approve the following staff members for an hourly stipend, per the negotiated contract, to attend the CPI Training at the Robert Morris School for a total cost not to exceed \$2,000.00.

H. Brown
T. Ronkowitz
C. Kelly
A. Lorenzi
D. Pierard

APPROPRIATION LINE 11-000-401-101

aad. APPROVAL OF LICENSE AGREEMENT WITH LEARNING A-Z

Motion to approve agreement with Learning A-Z for RAZ kids license for grades K – 3 for the 2019-20 school year, cost not to exceed \$1,139.40.

APPROPRIATION LINE 11-190-100-610

aae. APPROVAL OF AGREEMENT WITH RED-E SET GROW, LLC

Motion to approve agreement with Red-e Set Grow, LLC for access to Online PAR.net software for 2019-2020, not to exceed \$560.00.

APPROPRIATION LINE 11-190-100-500-000

aaf. DISPOSAL OF OBSOLETE MATERIALS

Motion that the board declares the items below as obsolete and authorize disposal by the Business Administrator in accordance with Policy #7300. The items listed are being deemed non-functional or antiquated for current educational use and will be picked up by Upcycle for a cost not to exceed \$ 500.00.

Make/Description	Model	Inventory Number
HP	655	846, 847, 850, 851, 853, 854, 856, 862, 863, 2396, 2397, 2398, 906, 882, 889, 897, 901, 903, 905, 923, 926, 927, 929, 931, 932, 934, 937, 938, 940, 941, 943, 949, 953, 8910, 731, 814, 981, 989, 609, 613, 614, 615, 6629, 625, 637, 630, 641, 3635, 600, 623, 670, 832, 631, 672, 640, 640, 639, 643, 636, 634, 588, 619, 64218, 692, 698, 726, 727, 730, 732, 738, 735, 728, 729, 2457, 2458, 2462, 2463, 2464, 2465, 2466, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2501, 587, 596, 598, 605, 607, 608, 632, 668, 669, 673, 1053, 2450, 2454, 2455, 1371, 628, 622, 589, 626, 624, 633, 832, 1372, 690, 815, 947, 815, 745, 577, 2485, 5786, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2448
Impressions/CRT	CRT	2461
Samsung/CRT	CRT	2459
Viewsonic	CRT	2456
Dell/E6410	E6410	2001, 2004, 2392, 2393, 2395, 2394
WIT/EL81	EL81	690
Brother Fax	Fax	2497
WIT/FL91	FL91	612
Generic Tower	Generic Tower	430, 432, 501, 502, 503, 517, 519, 520, 578, 664, 682, 687, 2451
WIT	HLB0	743, 754, 755, 758, 764, 765, 753
Amazon/Kindle	Kindle D0091	801, 800, 794, 795, 799
HP/Laserjet Printer	Laserjet	2498, 2499, 2500
A-OPEN	LCD	2477
ACER	LCD	2480, 2482, 2484
BENQ	LCD	2475
Dell	LCD	2476, 2478
HP	LCD	2483
I-INC	LCD	2479
KDS	LCD	2481
HP	Mini Laptop	701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 716, 717, 718, 720, 721, 722, 723, 724, 725, 2390

Dell	Optiplex 790	2438, 2449, 2453,
		958, 1109, 1134, 1135, 1136, 1137, 1138, 1139, 1140, 1141, 1142, 1143, 1144, 1145, 1146, 1147, 1148, 1149, 1150, 1151, 1152, 1153, 1154, 1155, 1156, 1186, 1187, 1188, 1189, 1190, 1191, 1192, 1197, 1198, 1199, 1200, 1201, 1202, 1203, 1204, 1205, 1213, 1214, 1215, 1216, 1217, 1218, 1220, 1221, 1222, 1226, 1227, 1229, 1230, 1231, 1232, 1233, 1234, 1246, 1247, 1248, 1249, 1250, 1252, 1253, 1254, 1257, 1258 1259, 1260, 1261, 1264, 1273, 1280, 1283, 1433, 1435, 1436, 1437, 1438, 1439, 1440, 1441, 1452, 1453, 1455, 1461, 1462, 1463, 1464, 1465, 1466, 1467, 1469, 1441, 1452, 1453, 1455, 1461, 1462, 1463, 1464, 1465, 1466, 1467, 1469, 1470, 1471, 1472, 1473, 1474, 1476, 1477, 1478, 1479, 1480, 1481, 1483, 1484, 1485, 1486, 1487, 1488, 2399, 2400, 2401, 2402, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437,
Samsung	XEC303C12-A01US	

APPROPRIATION LINE 11-000-230-890

aag. APPROVAL OF STIPEND FOR LIGHTHOUSE TEAM STRATEGIC PLANNING SESSIONS 2019-20

Motion, per the recommendation of the superintendent, to approve the following staff members for a stipend of \$228.00 each for 6 hours, per the negotiated contract, to attend the Lighthouse Team Strategic Planning Sessions at the Robert Morris School for a total cost not to exceed \$1,824.00.

Sherri Bartocci
Stephanie Bisaha
Daniela Conte
Debrah D'Alessandro
Kristy Kubala
Shannon Lober
Anthony Lorenzi
Anna Trudeau-Smith

APPROPRIATION LINE 11-130-100-101-101

aah. APPROVAL OF STIPEND FOR LITERACY AND MATH SUPPORT PROGRAM PLANNING motion, per the recommendation of the superintendent, to approve the following staff members for a stipend of \$950.00 each for 20 hours, per the negotiated contract, to analyze student data and plan the Math and Literacy Support Program at the Robert Morris School for a total cost not to exceed \$1,900.00.

Debrah D'Alessandro
Josephine El-Raheb

APPROPRIATION LINE 11-130-100-101-101

aai. APPROVAL OF 2019 SUMMER STIPENDS FOR CURRICULUM WRITING

Approval of motion, per the recommendation of the superintendent, to approve the following staff members for an hourly stipend, per the negotiated contract, to work on the writing of

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the following curriculum, a total cost not to exceed \$3,800.00.

A. Lorenzi	K-5 PE	25 hours
A. Lorenzi	K-5 Health	25 hours
R. Cullinane	Middle School Social Studies	25 hours
K. Menkens	K-8 Art	25 hours

APPROPRIATION LINE 11-401-100-101

aaj. APPROVAL OF SUBMISSION OF COMPREHENSIVE EQUITY PLAN FOR THE SCHOOL YEARS 2019-2020 THROUGH 2021-2022

Motion to authorize the submission of the proposed Comprehensive Equity Plan for school years 2019-20 through 2021-22 to the Somerset County Office of Education and the Office of Specialized Populations/Equity.

aak. APPROVAL OF EXTRACURRICULAR APPOINTMENT FOR 2018-19

Motion to approve the following extracurricular appointment for the 2018-19 school year:

EXTRA CURRICULAR ACTIVITIES – 2018-2019

Name of Activity	Stipend	Staff Member
Podcasting Club – Second Session	\$826	S. Bisaha

aam. APPROVAL OF SUPPLEMENTAL PAY FOR GLORIA PANTOZZI FOR SUMMER HOURS 2019-20 SCHOOL YEAR

Motion to approve supplemental pay for Gloria Pantozzi for necessary summer hours school year at \$ 29.23 per hour, not to exceed \$2,200.00.

APPROPRIATION LINE 11-000-211-101

aan. APPROVAL OF TEACHER LEADER OF PROFESSIONAL DEVELOPMENT OF SPECIAL AREA TEACHERS FOR 2018-19 SCHOOL YEAR

Motion to approve the appointment of Frank Parente as Teacher Leader of Professional Development of Special Area Teachers as a stipend position for the 2018-19, not to exceed \$1,500.00.

APPROPRIATION LINE 11-401-100-101

aa0. APPROVAL OF MEMBERSHIP FOR GOVERNMENT FINANCE OFFICERS ASSOCIATION FOR 2019-20 SCHOOL YEAR

Motion to approve membership to Government Finance Officers Association for Vincent Caravello, not to exceed \$160.00.

APPROPRIATION LINE 11-000-251-580

Approval of above action items a -aak & aam - aao

MOTION: Mrs. Conner

SECOND: Mrs. Dabrowski

ROLL CALL
 VOTE: 5-0

* Mrs. Lih- Thiessen abstained from action item “ad”.

** Mr. Vatalare abstained from action items “aq & ar

COMMITTEE REPORTS

There will be a Facilities Committee meeting on August 21, 2019 to discuss the construction being done over the Summer at 6:45 PM in the board office.

Mr. Vatalare reported that Bound Brook BOE and their teachers signed their collaborative agreement and retro payments have been sent to their employees. He also reported that renovations to Smalley School have begun.

OLD BUSINESS

Mr. Caravello reported on the following facility projects that will take place over the summer:

- The Toilet Partition project
- The replacement of classroom phones and intercom system
- HVAC Construction project to start on July 1st to replace 2nd floor HVAC units and the RTU 1
- Helios Construction bid was remodified creating a cost reduction of \$ 67,850 to \$179,150 for Rooms 135 and 140

NEW BUSINESS

Mr. Caravello reported on the following:

- Promethean Board will be ordered during the summer and will be scheduled for installation on September 1, 2019
- Our IDEA application for funding has been submitted for 2019-20 school year
- Would like to look into repaving the School District Parking lots.
- The landscaping in the front of the school will be cleaned up over the summer for back to school.

RECOGNITION OF PUBLIC

ADJOURNMENT TO EXECUTIVE SESSION (TIME: 8:07 PM)

RESOLVED by the South Bound Brook Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on June 19, 2019 to discuss:
 - Student Matter(s)
 - Superintendent's Evaluation
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately 30 minutes.
- d. Action will be taken upon return to Open Session on the student matter.

MOTION: Mrs. Conner

SECOND: Mrs. Dabrowski

ROLL CALL
VOTE: 5-0

RETURN TO OPEN SESSION (TIME: 9:29 PM)

Motion to return to Open Session.

MOTION: Mrs. Conner

SECOND: Ms. Lima

VOTE: 5-0

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ACTION ITEM AAL

aal. ACCEPTANCE OF HIB INCIDENT REPORT

Motion to accept June 19, 2019 Harassment, Intimidation and Bullying (HIB) Incident Report.

Approval of above action item aal.

MOTION: Mrs. Conner

SECOND: Mr. Vatalare

ROLL CALL
VOTE: 4-1 ***

*** Ms. Lima voted no on action item "aal"

ADJOURNMENT (TIME:9:31 PM)

MOTION: Mrs. Conner

SECOND: Mrs. Dabrowski

VOTE: 5-0

Respectfully Submitted,

Vincent Caravello
Business Administrator/Board Secretary