

CONSENT ITEMS A-B

a. APPROVAL OF BILLS LISTING – May 2016

Motion to approve bills listing for May 2016 in the amount of \$ 187,185.65 excludes payroll.

b. APPROVAL OF CAFETERIA BILLS

Motion to approve bills for payment from the cafeteria account:

PAYMENT TO:	DESCRIPTION	AMOUNT
Pomptonian	# 846 042216	\$ 1,751.72
Pomptonian	# 846 042916	\$ 3,193.02

Motion to approve the above consent items a-b.

MOTION: Mrs. Shallop

SECOND: Mr. Brown

ROLL CALL
 VOTE: 4-0

11. ACTION ITEMS A –U

a. MOTION FOR APPROVAL TO ATTEND WORKSHOPS AND PROFESSIONAL DEVELOPMENT

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

NAME	DATE	COST	DESCRIPTION
R. Phillips	5/20/16	\$ 0.00	MRESC Vendor Expo
T. Ronkowitz	5/3/16, 5/10/16 & 5/17/16	\$ 135.00	Applied Behavior Analysis
S. DeGennaro	6/1/16	\$ 100.00	Behavior Management and High Functioning Autism Spectrum Disorders
K. Guruvayurappan	5/24/16 - 5/25/16	\$200.00	ABA Teaching Strategies
D. Wanzie	5/10/16	\$ 0.00	Reading and Writing Instruction and Reflection Grades 4-8
S. Krier	5/10/16	\$ 0.00	Reading and Writing Instruction and Reflection Grades 4-8
N. Ambrose	5/10/16	\$ 0.00	Reading and Writing Instruction and Reflection Grades 4-8
L. Butynes	5/10/16	\$ 0.00	Reading and Writing Instruction and Reflection Grades 4-8

APPROPRIATION LINE 11-000-223-320, 11-000-223-580 & 11-000-230-580

b. GRANTING OF NOTICE OF REAPPOINTMENT TO TENURED PROFESSIONAL STAFF (SEPTEMBER 1, 2016 - JUNE 30, 2017):

Ambrose, Nancy	Lidon, Lorraine
Asher, Susan	Lober, Shannon
Bartocci, Sherri	Marolda, George
Blake, Roberta	Menkens, Karen
Brown, Brenda	Murray, Helene (1/2)
Bsarany, Joseph	Parente, Christine
D'Alessandro, Debrah	Parente, Frank
DeGennaro, Salvatore	Quinlan, Elaine
Flaccavento, Christine (2/5)	Riley, Nicole
Gonzalez, Albert	Steeber, Marybeth
Hnasko, Kelly	Tomaino, Kristina
Kalacheva, Eugenia	Trudeau-Smith, Anna
Kordell, Nancy	Wanzie, Donna
Krier, Susan	

c. GRANTING OF NOTICE OF REAPPOINTMENT TO NON-TENURED PROFESSIONAL STAFF (SEPTEMBER 1, 2016 - JUNE 30, 2017):

Cullinane, Ryan
DeGiralamo, Emma
Greenberg, Spencer (.52)
Guruvayurappan, Krupa
Khosla, Sheetal
Kubala, Kristy
Lorenzi, Anthony
Meurer, Lauren
Palladino, Samantha
Santiago, Madeline
Zatta, David

d. EMPLOYMENT OF CLERICAL EMPLOYEES FOR 2016-2017 SCHOOL YEAR

Motion to approve employment of clerical/secretarial staff as follows:

A. Barber (9/1/16-6/30/17)	To be determined
C. Chigi (9/1/16-6/30/17)	To be determined
L. DiBenedetto (7/1/16-6/30/17)	To be determined
M. Demcher (9/1/16 – 6/30/17)	\$10,845.00

e. GRANTING OF TENURE CONTRACT (CONFIDENTIAL OFFICE STAFF FOR 2016-2017)

Motion to grant contract to the following non-tenured confidential office staff for the 2016-2017 school year (July 1, 2016 through June 30, 2017) that will result in tenure:

S. Velazquez	\$ 45,722.00
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- f. EMPLOYMENT OF LUNCHROOM AIDES FOR 2016-2017 SCHOOL YEAR
Motion to approve employment of lunchroom/playground aides for the 2016-17 school year as follows:

S. Hall	\$ 11.04 per hour
R. Garcia	\$ 10.20 per hour

- g. EMPLOYMENT OF TECHNOLOGY COORDINATOR FOR 2016-2017 SCHOOL YEAR

Motion, as recommended by the superintendent, to employ Ryan Phillips as Technology Coordinator for the 2016-2017 school year (July 1, 2016 through June 30, 2017) for an annual salary of \$ 90,000.00.

APPROPRIATION LINE 11-000-240-105

- h. EMPLOYMENT OF CURRICULUM SUPERVISOR/INSTRUCTIONAL TECHNOLOGY COORDINATOR FOR 2016-17 SCHOOL YEAR

Motion, as recommended by the superintendent, to employ Lisa Butynes as Curriculum Supervisor/Instructional Technology Coordinator for the 2016-2017 school year (July 1, 2016 through June 30, 2017) for an annual salary of \$87,394.00.

APPROPRIATION LINE 11-000-221-102

- i. EMPLOYMENT OF DIRECTOR OF SPECIAL SERVICES/ LDTA FOR 2016-17 SCHOOL YEAR

Motion, as recommended by the superintendent, to employ Dr. Elizabeth Calamito as the Director of Special Services/Learning Disabilities Teacher-Consultant, for the 2015-2016 school year July 1, 2016 through June 30, 2017 for an annual salary of \$ 102,000.00.

APPROPRIATION LINES 11-000-240-103 & 11-000-219-104

- j. EMPLOYMENT OF CLASSROOM AIDES FOR 2016-2017

Motion to approve salaries of instructional aides as follows (September 1, 2016 – June 30, 2017):

L. Agabiti	\$ 14,321.00 (Step 4)
L. Cohen	\$ 14,321.00 (Step 4)
R. Collins	\$ 14,872.00 (Step 5)
C. Kelly	\$ 14,321.00 (Step 4)
A. Kornas	\$ 14,321.00 (Step 4)
V. Notarangeli	\$ 13,770.00 (Step 3)
K. Piazzolla	\$ 13,770.00 (Step 3)
S. Romano	\$ 20,123.00
T. Ronkowitz	\$ 14,321.00 (Step 4)
A. Stephens	\$ 17,075.00 (Step 9)

APPROPRIATION LINES 11-215-100-106 & 11-212-100-106

k. RENEWAL OF AGREEMENT WITH GENESIS EDUCATIONAL SERVICES, INC.
FOR STUDENT INFORMATION SOFTWARE SYSTEM

Motion to approve contract with Genesis Educational Services, Inc. for Student Information Software System at a cost of \$ 7,179 for July 1, 2016 through June 30, 2017. There is an annual charge of \$350 to interface with Honeywell and an annual charge of \$350 to interface with Linkit!.

APPROPRIATION LINES 11-190-100-500 & 11-000-211-500

l. MOTION TO APPROVE BOARD OF EDUCATION AND ADMINISTRATION
ATTENDANCE AT NJSBA WORKSHOP 2016

Motion to approve the attendance of the South Bound Brook Board of Education, as well as Superintendent/Principal Dr. Lorise Goeke and Business Administrator Michael Steinmetz, at the NJSBA Workshop 2016. Workshop is scheduled for October 25 through October 27, 2016 for a total registration cost of \$1,400.00. Lodging to be at convention-affiliated hotel at \$100 (maximum) per night. Total actual number of lodging nights yet to be determined. Travel and meal reimbursement to adhere to current travel legislation.

APPROPRIATION LINES 11-000-230-320, 11-000-230-580 & 11-000-251-580

m. TUITION FOR OUT-OF-DISTRICT PLACEMENT FOR 2015-2016

A motion is necessary for inclusion in the minutes to accept the following costs for out-of- district placement for the 2015-16 school year (April 18, 2016 through June 30, 2016):

<u>DESTINATION</u>	<u>COST</u>
Bright Beginnings Learning Center (2015-16 prorated)	\$ 12,788.00

APPROPRIATION LINE 11-000-100-562

n. ACCEPTANCE OF NAME CHANGE OF MIDDLESEX REGIONAL EDUCATION
SERVICES COMMISSION TO EDUCATIONAL SERVICES COMMISSION OF NEW
JERSEY

WHEREAS, the New Jersey State Board of Education has approved the name change of the Middlesex Regional Educational Services Commission to The Educational Services Commission of New Jersey; and

WHEREAS, districts that have existing contracts for tuition, transportation and other services.

NOW, THEREFORE, BE IT RESOLVED, that these contracts shall now be modified to reflect the new name of The Educational Services Commission of New Jersey.

- o. APPROVAL OF SUBMISSION OF CORRECTIVE ACTION PLAN - CRE/SMI FOOD SERVICE ADMINISTRATIVE REVIEW
Motion to accept the submission of the Corrective Action Plan – CRE/SMI Food Service Administrative Review for 2015-2016 school year.

- p. RENEWAL OF CDK PERSONNEL MANAGEMENT AND ACCOUNTING SOFTWARE FOR 2016-17 SCHOOL YEAR
Motion, as recommended by the superintendent, to approve the license renewal of the CDK Personnel Management software and the CDK Accounting software License for 2016-17 school year; not to exceed \$ 8,155.00.

APPROPRIATION LINE 11-000-230-340

- q. CONTRACT WITH RULLO & JUILLET ASSOCIATES, INC.
Motion to receive professional services from Rullo & Juillet Associates for Right to Know and PEOSH Hazard Communications Standard compliance and two Six Month Periodic Asbestos Surveillances for the 2016-17 school year, not to exceed \$ 2,600.00.

APPROPRIATION LINE 11-000-262-420

- r. RENEWAL OF CONTRACT WITH STRAUSS ESMAY FOR 2016-17 SCHOOL YEAR
Motion to approve renewal of contract with Strauss Esmay, school policy consultants, for the 2016-17 school year at an annual cost of \$ 4,535.00.

APPROPRIATION LINE 11-000-230-339

- s. APPROVAL OF PRIVATE DUTY NURSING SERVICES
Motion to authorize contract with Maxim Healthcare Services to provide nursing services for an LPN or RN for June 1, 2016 through June 2, 2016 to attend class trip to Washing DC. Cost is not to exceed \$ 1,500.00.

APPROPRIATION LINE 11-000-213-300

- t. APPROVAL OF INCIDENTAL COST OF ADMISSION FOR FIELD TRIP
Motion to approve the purchase of 2 additional admission tickets for field trip to Ellis Island/Statue of Liberty on May 19, 2016 (previously approved by board at no cost on November 12, 2015). Cost not to exceed \$36.00.

APPROPRIATION LINE 11-000-213-320

- u. APPROVAL OF AMENDMENT TO DENTAL AGREEMENT
Motion to approve the Amendment to the Agreement between South Bound Brook School District and Delta Dental of New Jersey, Inc. through Brown & Brown Benefit Advisors with the following rates to be effective July 1, 2016 through June 30, 2017:

One Party	\$52.56
Two Party	100.94
Three Party	168.94

Approval of above action items a & d-u.

MOTION: Mr. Brown SECOND: Mrs. Shallop ROLL CALL
VOTE: 4-0

COMMITTEE REPORTS

Mrs. Shallop attended the Bound Brook BOE meeting and shared the following:

- They will be outsourcing paraprofessionals
- They are working with Bound Brook Township to create safer routes to school (bike lanes and sidewalks.)

OLD BUSINESS

Mr. Steinmetz will have the mandatory training schedule resent to the board.

NEW BUSINESS

Dr. Goeke discussed with the board the proposed appointment of Mr. Parente as Teacher Leader of Professional Development of Special Area Teachers, as a stipend position. He would be responsible for developing activities for special area teachers during staff meetings.

Mr. Steinmetz informed the board the following:

- TIAA-CREF is requiring a plan sponsor selection of services, more research is needed. Discussion will be held at future meeting.
- PTO Appreciation will be held at the May 25, 2016 board meeting, scheduled to start at 7:00 PM.

Mrs. Lih-Thiessen shared with the board that Mr. Rizzollo, former SBB teacher passed away.

15. ADJOURNMENT TO EXECUTIVE SESSION (TIME: 8:42 PM)

RESOLVED by the South Bound Brook Board of Education as per Chapter 231, P.L. 1975:

- That it is hereby determined that it is necessary to meet in Executive Session on May 10, 2016 to discuss:
 - Personnel Matters
- The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- Length of meeting thought to be approximately 10 minutes.
- Action may be taken upon return to Open Session.

MOTION: Ms. Kress SECOND: Mrs. Shallop ROLL CALL
VOTE: 4-0

RETURN TO OPEN SESSION (TIME: 8:55 PM)

Motion to return to Open Session.

MOTION: Mrs. Shallop

SECOND: Ms. Kress

ROLL CALL
VOTE: 4-0

ACTION ITEMS B & C

Motion to approve above action items b & c.

MOTION: Mrs. Shallop

SECOND: Ms. Kress

ROLL CALL
VOTE: 4-0

ADJOURNMENT (TIME: 8:56 PM)

MOTION: Mrs. Shallop

SECOND: Ms. Kress

VOTE: 4-0

Respectfully submitted,

Michael Steinmetz
School Business Administrator, Board Secretary