



South Bound Brook Board of Education  
 April 10, 2019

P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on April 10, 2019 to discuss:
  - Potential board member interview
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately 20 minutes.
- d. Action may be taken upon return to Open Session.

MOTION: Mr. Vatalare                      SECOND: Mrs. Esposito                      ROLL CALL  
 VOTE: 5-0

RETURN TO OPEN SESSION (TIME: 7:54 PM)

Motion to return to Open Session.

MOTION: Mr. Vatalare                      SECOND: Mrs. Conner                      VOTE: 5-0

ACTION ITEM Q (7:55 PM)

q. APPOINTMENT OF NEW BOARD MEMBER

Motion presented to appoint Jennifer Dabrowski as a member of this Board of Education.

MOTION: Mrs. Conner    SECOND: Mr. Vatalare    ROLL CALL  
 VOTE: 4-0

Mrs. Dabrowski was sworn in as a board member and read the Board Oath of Allegiance.

SUPERINTENDENT'S REPORT

Dr. Goeke made a presentation to the board about Dylan's Wings of Change, the Wingman Program.

CORRESPONDENCE

- a. Letter of resignation from Samantha Suarino, dated March 26, 2019.

CONSENT ITEMS A – C

a. APPROVAL OF BILLS LIST – APRIL 2019

Motion to approve bills listing for April 2019 in the amount of \$ 412,526.56; excludes April 2019 payroll.

b. TRANSFERS WITHIN THE 2018-2019 SCHOOL BUDGET

Motion to approve the following transfers, made to avoid over expenditure of accounts:

From		To		Amount
11-000-262-621	GAS	11-000-262-622	ELECTRIC	\$ 30,000.00
11-130-100-101-101	SUBSTITUTE ALL GRADES	11-190-100-106	OTHER INSTRUCTION	\$ 12,500.00
11-190-100-800	OTHER OBJECTS	11-190-100-610	GEN SUPPLIES	\$ 4,000.00
11-100-100-270	HEALTH BENEFITS	11-000-230-339	OTHER PUR PROF SV	\$ 6,150.00
11-100-100-270	HEALTH BENEFITS	11-000-262-300	PURCH PROF SERV	\$ 34,489.00

c. APPROVAL OF CAFETERIA BILLS

Motion to approve bills for payment from the cafeteria account:

PAYMENT TO	DESCRIPTION	AMOUNT
Pomptonian	Reimbursement 846 032219	\$ 5,901.12
Pomptonian	Reimbursement 846 032919	\$ 1,486.01
DiFrego’s Hideout	1 <sup>st</sup> Pizza Day – May 2019	\$ 372.00
DiFrego’s Hideout	2 <sup>nd</sup> Pizza Day – April 2019	\$372.00
Edison Lock & Door	Service Call – Inv# 55539	\$193.00
Student # 2024	Student Lunch Balance Refund	\$70.19

Motion to approve the above consent item a-c.

MOTION:

SECOND:

ROLL CALL  
VOTE:

13. ACTION ITEMS A – I, J – M & O-P

a. MOTION FOR APPROVAL TO ATTEND WORKSHOPS AND PROFESSIONAL DEVELOPMENT

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

Name	Date	Cost	Description
S. Asher	5/1/19 – 5/2/19	\$ 0.00	Office of Emergency Management Conference
L. Goeke	5/9/19	\$ 0.00	Keeping You Out Of Court: Managing Legal Issues with Students Classified as Emotionally Disturbed
D. Pierard	7/12/19	\$ 289.00	Fundational Level 2 Workshop
K. Tomaino	5/9/19	\$ 269.00	MakerSpaces
M. Santiago	5/15/19	\$ 0.00	Sandy Hook Promise Training

APPROPRIATION LINES 11-000-223-320, 11-000-223-580

b. SECOND READING OF POLICY AND REGULATION (REVISED)

Motion to adopt, for second reading, the following Policy and Regulation:

P&R 5330.04 Administering an Opioid Antidote

c. APPROVAL OF COORDINATED TRANSPORTATION SERVICES AGREEMENT

Motion to approve the Coordinated Transportation Services Agreement for the 2019-2020 school year with Union County Educational Services Commission (UCESC) for participation in coordinated transportation services.

d. APPROVAL OF COORDINATED TRANSPORTATION SERVICES AGREEMENT

Motion to approve the Coordinated Transportation Services Agreement for the 2019-2020 school year with Educational Services Commission of New Jersey (ESCNJ) for participation in coordinated transportation services.

e. APPROVAL OF ESL INSTRUCTION FOR 2018-19

Motion to approve the following ESL instruction appointment for the 2018-2019 school year at a rate of \$35.00 per hour using Title III Grant funds:

Appointment	Name	Hourly Rate - Not to Exceed
ESL Homework Club Substitute	E. Vetick	\$ 500.00

APPROPRIATION LINE 20-243-100-100

f. APPROVAL OF AGREEMENT FOR INTEGRATED COMMUNICATION SOLUTIONS

Motion to approve the two-year integrated communication solutions agreement for CatapultK12 to provide CMS Website Hosting. The cost will be \$ 2,094.00 for the first year and \$ 1,188.00 for the second year.

APPROPRIATION LINE 11-190-100-500

g. APPROVAL OF REVISED 2018-19 SCHOOL CALENDAR

Motion to approve the attached revised 2018-19 school calendar.

h. APPROVAL OF SERVICE MAINTENANCE AGREEMENT FOR TELECOMMUNICATION SYSTEM

Motion to approve the service maintenance agreement with RFP Solutions, Inc. for the district's telecommunication system. The agreement covers all parts and labor from May 1, 2019 through April 30,2020. Cost not to exceed \$ 1,844.28.

APPROPRIATION LINE 11-000-262-300

i. ACCEPTANCE OF THE STANDARD OPERATING PROCEDURE (SOP) MANUAL

Motion to accept the Standard Operating Procedure (SOP) Manual, as produces by the Business Office. The manual is present tonight for your review and will be available at all times in the Business Office and on the district's website.

\* ~~j. APPROVAL OF MEMORANDUM OF UNDERSTANDING FOR SOCIAL AND EMOTIONAL LEARNING PROGRAM FOR THE 2019-20 SCHOOL YEAR~~

~~Motion to approve the memorandum of understanding with Dylan's Wings of Change (DWC) for a social and emotional learning program for the 2019-20 school year, cost not to exceed \$ 4,000.00.~~

~~APPROPRIATION LINE 20-280-200-320 and 20-280-200-890~~

k. APPROVAL OF CLASS TRIPS 2018-19

Motion to approve the following class trips for the 2018-2019 school year, at no cost to the Board of Education:

Teacher	Date	Grade	Location
Zatta/Lorenzi	4/25/19	4 <sup>th</sup> – 8 <sup>th</sup> graders	SBB Fire Company

l. ACCEPTANCE OF RESIGNATION FROM SAMANTHA SUARINO

Motion to accept, with regret the resignation of Samantha Suarino, School Psychologist effective September 1, 2019.

m. APPROVAL OF ASSISTANT PRINCIPAL/DATA SPECIALIST JOB DESCRIPTION

Motion to approve the Assistant Principal/Data Specialist Job description.

o. APPROVAL OF SUBSTITUTE TEACHERS FOR THE 2018-2019 SCHOOL YEAR

Motion to approve the following substitute teachers for the 2018-2019 school year

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(through June 30, 2019):

Nelson, Alexandra
Hand, Melanie
Diaz, Luis
Pinkett, Zahara
Quintana, Oscar
Pavon, Alan
Maurer, Kenneth
Brown, Geneva
Dennis, Antiqua
Bunch, Kaitlynn

Rates to be paid per agreement with EDUStaff.

APPROPRIATION LINE 11-130-100-101-001

p. MOTION TO APPROVE AND ACCEPT NJSIG SAFETY GRANT

Motion to approve and accept the New Jersey School Insurance Group (NJSIG) Safety Grant Application during the fiscal year 2020 for a total of \$ 2,891.34.

Approval of above action items a-i ,k-m & o-p

MOTION: Mrs. Conner

SECOND: Ms. Lima

ROLL CALL

VOTE: 6-0

\* Action item "j" was tabled until next scheduled board meeting, the board requested additional information.

COMMITTEE REPORTS

Mr. Vatalare attended the Bound Brook BOE meeting and reported that Bound Brook BOE has received a Targeted Improvement Plan from the State for the high school. He also shared that the Bound Brook BOE budget presentation is scheduled for April 30, 2019.

Mr. Caravello stated that the Finance Committee will meet before the May 1, 2019 board meeting and Public Budget Hearing. He explained that the district is waiting for County approval and then it will be advertised in the newspaper and on the website.

OLD BUSINESS

Mr. Caravello shared the following with the board:

- The installation of the Library Flooring will take place April 15<sup>th</sup> and 16<sup>th</sup>.
- The LED Lighting project will start on Monday, April 15, 2019. The rebate and direct install application has been accepted and approved by the State.
- The amount being received from the NJSIG Safety Grant for the 2019-10 school year is \$ 2,891.34.

NEW BUSINESS

Mr. Caravello received a quote for the courtyard through Ed Data Coop pricing from Lincoln Landscaping in the amount of \$ 20,914.44, he will receive additional quotes and report back to the board.

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RECOGNITION OF PUBLIC

ADJOURNMENT TO EXECUTIVE SESSION (TIME: 8:36 PM)

RESOLVED by the South Bound Brook Board of Education as per Chapter 231,  
P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on April 10, 2019 to discuss:
  - Personnel Matter
  - Student Matter(s)
  - Contract Negotiation
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately 30 minutes.
- d. Action may be taken upon return to Open Session on student matter(s).

MOTION: Mrs. Conner	SECOND: Mrs. Dabrowski	ROLL CALL VOTE: 6-0
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RETURN TO OPEN SESSION (TIME: 9:21 PM)

Motion to return to Open Session.

MOTION: Mrs. Esposito	SECOND: Ms. Lima	VOTE: 6-0
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ACTION ITEM N

n. ACCEPTANCE OF HIB INCIDENT REPORT

Motion to accept April 10, 2019 Harassment, Intimidation and Bullying (HIB) Incident Report.

Approval of above action item m.

MOTION: Mrs. Conner	SECOND: Mrs. Dabrowski	ROLL CALL VOTE: 5-1**
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\*\* Ms. Lima voted "nay".

ADJOURNMENT (TIME: 9:22 PM)

MOTION: Mrs. Conner	SECOND: Mr. Vatalare	VOTE: 6-0
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Respectfully submitted,

Vincent J. Caravello  
School Business Administrator/Board Secretary