

SOUTH BOUND BROOK BOARD OF EDUCATION
Regular Meeting
February 6, 2019

CALL TO ORDER

The Regular meeting was called to order by board president Allison Lih-Thiessen at 7:32 PM with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in the Courier-News, at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings. This complies with state law governing meetings of school boards and other organizations.

ROLL CALL

Mrs. Conner, Mr. Brown, Mrs. Esposito, Mrs. Lih-Thiessen, Ms. Lima, Mr. Vatalare and Mrs. Santora (arrived at 7:45 PM).

Also present: Dr. Lorise Goeke, Superintendent/Principal, Mr. Vincent J. Caravello, Business Administrator/Board Secretary and Ms. Andrea Giraldo, Director of CST.

ACTION ITEM A

a. RESOLUTION, ANTHONY LORENZI, 2019 TEACHER OF THE YEAR

WHEREAS, Anthony Lorenzi has been an outstanding leader in the profession of education for the past four years at Robert Morris School in South Bound Brook; and

WHEREAS, Mr. Lorenzi has brought his philosophy of educating the whole child to the students of the Robert Morris School; and

WHEREAS, Mr. Lorenzi's belief in the abilities of students and his positive approach and attitude are contagious,

WHEREAS, Mr. Lorenzi has dedicated countless hours supporting students in their efforts both in and out of school; and

WHEREAS, Mr. Lorenzi has purposefully designed the physical education program at the Robert Morris School to support both physical and mental wellness; and

WHEREAS, Mr. Lorenzi's commitment to developing leadership skills in students extends beyond the school day, giving students support in extracurricular activities and beyond; and

WHEREAS, Mr. Lorenzi's positive contributions to the school community help to make the Robert Morris School a welcoming place for students, staff, and parents; and

WHEREAS, the community of the Robert Morris School has honored Mr. Lorenzi's dedication to the profession by designating him as the 2019 Teacher of the Year; now therefore be it

RESOLVED, that the South Bound Brook Board of Education expresses its deepest appreciation and gratitude to Mr. Lorenzi for his outstanding work.

Approval of above action item a.

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MOTION: Mrs. Conner

SECOND: Mr. Brown

ROLL CALL
VOTE: 6-0

APPROVAL OF AGENDA

Motion to approve agenda as distributed to board members.

MOTION: Mrs. Conner

SECOND: Mr. Brown

VOTE: 7-0

APPROVAL OF MINUTES – January 23, 2019

- a. Motion to approve minutes of January 23, 2019, Annual Organization and Regular Meeting.

MOTION: Mrs. Santora

SECOND: Mrs. Esposito

VOTE: 6-0-1*

- b. Motion to approve minutes of January 23, 2019, Closed Session.

MOTION: Mr. Vatalare

SECOND: Mr. Brown

VOTE: 6-0-1*

* Mr. Vatalare abstained from the vote on above items “a & b”

RECOGNITION OF PUBLIC

Mrs. K. Conner, Mrs. S. Hanlon, Ms. Jacobs, Mr. R. Cullinane, Mr. A. Lorenzi and his family were present for the meeting.

Mrs. K. Conner had questions regarding professional development, policies, receiving tuition and the capital projects.

PRESENTATION

Representative from Tokarski & Millemann Architects, LLC made a presentation to the board.

SUPERINTENDENT'S REPORT

Dr. Goeke discussed attending TECHSPO 2019 in Atlantic City with the administration. She shared information she learned at TECHSPO regarding Summer and the new school year.

Dr. Goeke shared the HIB Incident Report with the board. For the months of July 2018 through December 2018, there were three reported incidents, where one incident was determined to be bullying.

Dr. Goeke informed the board that the Jump Rope-A-Thon was held this week. Also, students celebrated Chinese New Year.

Dr. Goeke shared information from the meeting she had with the Bound Brook Robotics Team and would love for South Bound Brook to have a robotics team for Robert Morris students.

Dr. Goeke informed the board that that there was a School Safety & Security meeting held with Chief Titus and staff committee on Tuesday February 5, 2019.

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CORRESPONDENCE

Mrs. Lih-Thiessen recognized that the board received correspondence from a parent, Mrs. Barbiero.

CONSENT ITEM A

a. APPROVAL OF CAFETERIA BILLS

Motion to approve bills for payment from the cafeteria account:

PAYMENT TO	DESCRIPTION	AMOUNT
Pomptonian	Reimbursement 846 011119	\$ 5,449.61
Pomptonian	Reimbursement 846 011819	\$ 2,826.12
Pomptonian	Reimbursement 846 012519	\$ 6,182.50
Bella Roma	Pizza Day – March 2019	\$ 372.00
Pomptonian	Reimbursement 846 020119	\$ 1819.59

Motion to approve the above consent item a.

MOTION: Mrs. Conner SECOND: Mrs. Esposito

ROLL CALL
VOTE: 7-0

ACTION ITEMS B – P & R

b. MOTION FOR APPROVAL TO ATTEND WORKSHOPS AND PROFESSIONAL DEVELOPMENT

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

NAME	DATE	COST	DESCRIPTION
S. Bartocci	3/15/19	\$ 205.00	27 th Annual Joint Conference NJSHA/NJIDA
V. Caravello	2/14/19	\$ 0.00	NJDOE Annual School Planning and Federal SIA Funding Training Session
V. Caravello	5/2/19	\$ 0.00	End Of Year – CDK Accounting
D. D'Alessandro	3/15/19	\$ 205.00	27 th Annual Joint Conference NJSHA/NJIDA
F. Parente	2/21/19 – 2/23/19	\$ 360.00	2019 NJMEA February State Conference
M. Santiago	2/21/19	\$ 0.00	Mandatory District Test Coordinator & District Technology Coordinator Trainer
S. Velazquez	5/2/19	\$ 0.00	End Of Year – CDK Accounting
L. Ventura	5/3/19	\$ 0.00	End Of Year - CDK Personnel
C. Kelly	2/13/19	\$ 115.00	Restraint Training – Strategies for Crisis Intervention & Prevention
H. Brown	2/13/19	\$ 115.00	Restraint Training – Strategies for Crisis Intervention & Prevention
D. Pierard	2/13/19	\$ 115.00	Restraint Training – Strategies for Crisis Intervention & Prevention

APPROPRIATION LINES 11-000-223-320, 11-000-223-580

c. AGREEMENT WITH RULLO & JUILLET ASSOCIATES, INC.

Motion to approve agreement with Rullo & Juillet Associates for access to and interactive

website for Right to Know and PEOSH documents for the 2018-19 school year, not to exceed \$ 200.00.

APPROPRIATION LINE 11-000-262-420

d. FIRST READING OF POLICIES AND REGULATIONS (REVISED)

Motion to adopt, for first reading, the following Policies and Regulations:

P 0141.1	Board Member and Term – Sending District (Revised)
P 0141.2	Board Member and Term – Receiving District (Revised)
P 2422	Health and Physical Educa5tion (M) (Revised)
P 2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
P2610	Educational Program Evaluation (M) (Revised)
P 4219	Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
P&R 5111	Eligibility of Resident/Nonresident Students (M) (Revised) **
P 5337	Service Animals (Revised)
P 5756	Transgender Students (M) (Revised)
P&R 7440	School District Security (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
P 8860	Memorials (Revised)
P 2415.06	Unsafe School Choice Option (M) (Revised)
R 2460.8	Special Education – Free and Appropriated Public Education (M) (Revised)
R 5530	Substance Abuse (M) (Revised)
P&R 5600	Student Discipline/Code of Conduct (M) (Revised)
P&R 5611	Removal of Students for Firearms Offenses (M) (Revised)
P&R 5612	Assaults on District Board of Education Members or Employees (M) (Revised)
P&R 5613	Removal of Students for assaults with Weapons Offenses (M) (Revised)
P&R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

e. APPROVAL OF AGREEMENT FOR UPDATED PSYCHOLOGICAL ASSESSMENT

Motion to approve agreement with Loren B. Amsell, Ph.D. to perform an updated psychological assessment for a student, not to exceed \$900.00.

APPROPRIATION LINE 11-000-219-320

f. ACCEPTANCE OF THE UNIFORM STATE MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS

Motion to accept the current Memorandum of Agreement between Education and Law Enforcement Officials. These procedures were approved by the New Jersey Department of Law & Public Safety and the NJDOE.

g. APPROVAL TO AMMEND LRFP

Resolved: that upon the recommendation of the Superintendent of Schools, the

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South Bound Brook Board of Education approves the Amendment to the Long Range Facilities Plan (LRFP) adding projects.

h. APPROVAL OF WITHDRAWAL OF FUNDS FROM CAPITAL RESERVE

Motion to approve withdrawal of funds from Capital Reserve for the following Projects:

Project	Amount
Interior Alteration Project for rooms 135 and 140	\$ 100,000.00
TOTAL	\$ 100,000.00

i. APPROVAL OF RFP

Motion to authorize the School Business Administrator/Purchasing Agent to prepare and advertise a Request for Proposal for the following projects:

Interior Alterations for rooms 135 and 140.

j. APPROVAL OF ARCHITECTURAL SERVICES

Motion to authorize Tokarski & Millemann, architect of record, to proceed with the Interior Alterations projects for rooms 135 and 140 at the Robert Morris School, not to exceed \$23,750.00 for architectural services.

APPROPRIATION LINE 12-000-400-931

k. APPROVAL OF AGREEMENT FOR CATEGORY 6 CABLING

Motion to approve agreement with New Era Technology NJ, Inc. to provide IP integration services and install Category 6 Cables using EDS contract # 8599 pricing. Cost not to exceed \$ 1,400.00.

APPROPRIATION LINE 11-190-100-610-018

l. APPROVAL OF 2019-20 SCHOOL CALENDAR

Motion to approve the attached 2019-20 school calendar.

m. APPROVAL OF EXTRACURRICULAR APPOINTMENTS FOR 2018-19

Motion to approve the following extracurricular appointments for the 2018-19 school Year, stipend with be prorated:

Name of Activity	Stipend	Staff Member
Aftercare Bus Duty	\$ 826.00	T. Ronkowitz

APPROPRIATION LINE 11-401-100-101

n. APPROVAL OF AGREEMENT FOR NOTIFICATION SERVICE

Motion to approve agreement with Edulink Systems, Inc. for the Intouch Notification Service. This is a web based emergency notification and communication service, not to exceed \$ 995.00.

APPROPRIATION LINE 11-190-100-500

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- o. APPROVAL OF SUBSTITUTE TEACHERS FOR THE 2018-2019 SCHOOL YEAR
Motion to approve the following substitute teachers for the 2018-2019 school year
(through June 30, 2019):

Wakely, Ashlyn
Nduka, Grace
Williams, Helen
Statkiewicz, Patricia
Ferrante, Julia

Rates to be paid per agreement with EDUStaff.

APPROPRIATION LINE 11-130-100-101-001

- p. APPROVAL OF SCHOOL FACILITIES PROJECT
RESOLVED that upon the recommendation of the Superintendent of Schools, the South Bound Brook Board of Education approves the application of an 'other capital project' to the NJDOE Office of School Facilities for all necessary approvals as follows:

Security Vestibules & HVAC at Robert Morris Elementary School - (State Project Number 4850-060-19-1000).

- r. APPROVAL OF CONTRACT WITH DEPARTMENT OF CHILDREN AND FAMILIES
Approval of contract for Educational Services provided to Department of Children and Families, Office of Education a student for the 2018 – 19 school year. The certified cost per pupil will be \$ 15,737.40 per month pursuant to the provisions of the N.J.A.C. 6A:23A – 17.1. The tuition received will be effective from September 1, 2018 through June 30, 2019.

Approval of above action items b – p & r.

MOTION: Mrs. Conner SECOND: Mrs. Esposito

ROLL CALL
VOTE: 7-0

** Table this policy for 1st reading at next scheduled meeting.

COMMITTEE REPORTS

Mr. Vatalare attended the Bound Brook BOE meeting and shared that they have a tentative 5 year agreement with their association. Bound Brook BOE is also looking for HR services.

Mr. Caravello shared that there was a Finance Committee meeting before the board meeting this evening.

OLD BUSINESS

Mr. Caravello stated that the quote for the automatic gate for the Madison Street parking lot is for \$ 35,492.52.

NEW BUSINESS

Mr. Caravello shared the following with the board:

- New Library/Media Center carpet was quoted at \$ 14,594.16
- The Demographic Study presentation is scheduled for February 20th board meeting.

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- The Board Self-Assessment is scheduled for March 6, 2019 with Gwen Thornton, NJSBA Field Representative. Mr. Caravello handed out the instructions for the "Online Board Self-Evaluation Process". Which needs to be completed by board members by February 25, 2019.
- Mr. Caravello reminded the board members that their Non-Disclosure Statements are due by February 28, 2019.

RECOGNITION OF PUBLIC

Mrs. K. Conner asked to take a look at the walkway where dirt is missing near the 7th and 8th grade entrance. She asked how much money was raised from the Jump Rope-A-Thon.

Mrs. Jacobs had a question regarding the HIB process.

Mrs. Hanlon had a question regarding the policy for students to enter the building early during cold temperatures. She also asked about the school procedure if there is no nurse present.

Mrs. Hanlon reported that \$ 2,223.00 was made from the Scholastic Book Fair and will be used to help fund the Summer Reading Program.

ADJOURNMENT TO EXECUTIVE SESSION (TIME: 8:42 PM)

RESOLVED by the South Bound Brook Board of Education as per Chapter 231,
P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on February 6, 2019 to discuss:
 - Student Matter(s)
 - Personnel Matter
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately 20 minutes.
- d. Action may be taken upon return to Open Session on student matter(s).

ROLL CALL

MOTION: Mrs. Conner SECOND: Mrs. Esposito VOTE: 7-0

RETURN TO OPEN SESSION (TIME: 9:35 PM)

Motion to return to Open Session.

MOTION: Mrs. Santora SECOND: Mrs. Esposito VOTE: 7-0

ACTION ITEM Q

q. ACCEPTANCE OF HIB INCIDENT REPORT

Motion to accept February 6, 2019 Harassment, Intimidation and Bullying (HIB) Incident Report.

Approval of above action item q.

ROLL CALL

MOTION: Mrs. Conner SECOND: Mr. Brown VOTE: 7-0

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ADJOURNMENT (TIME: 9:26 PM)

MOTION: Mr. Brown

SECOND: Mrs. Conner

VOTE: 7-0

Respectfully submitted,

Vincent J. Caravello
School Business Administrator/Board Secretary