

SOUTH BOUND BROOK BOARD OF EDUCATION
Regular Meeting
October 17, 2018

CALL TO ORDER

The Regular meeting was called to order by board president Allison Lih-Thiessen at 7:35 PM with the Pledge of Allegiance, followed by this opening statement:

STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in the Courier-News, at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings. This complies with state law governing meetings of school boards and other organizations.

ROLL CALL

Mrs. Conner, Mr. Brown, Mrs. Lih-Thiessen, Ms. Lima and Mrs. Esposito (arrived at 7:38 PM) .

Also present: Dr. Lorise Goeke, Superintendent/Principal and Mr. Vincent J. Caravello, Business Administrator/Board Secretary.

APPROVAL OF AGENDA

Motion to approve agenda as distributed to board members.

MOTION: Mrs. Conner

SECOND: Mr. Brown

VOTE: 4-0

APPROVAL OF MINUTES – September 26, 2018

a. Motion to approve minutes of September 26, 2018, Regular Meeting.

MOTION: Mrs. Conner

SECOND: Mr. Brown

VOTE: 4-0

b. Motion to approve closed session minutes of September 26, 2018, Regular Meeting.

MOTION: Mrs. Conner

SECOND: Mr. Brown

VOTE: 4-0

RECOGNITION OF PUBLIC

Mrs. Kathy Conner had a questions regarding the transfers, the approval of substitute teachers as well as action item “m”.

SUPERINTENDENT’S REPORT

Dr. Goeke discussed her initiative into having a quilt class with middle school students in which she will conduct the project and they will create quilts for veterans within the South Bound Brook community.

Dr. Goeke presented, in detail her 2018-19 Superintendent Merit Goals.

Dr. Goeke also shared with the board a presentation on student attendance.

CORRESPONDENCE

- a. Letter of intent to retire from Caren Chigi, Clerk Typist.
- b. Letter of intent to retire from Linda DiBenedetto, Secretary to the Principal.
- c. Letter of intent to retire from Susan Asher, Teacher.
- d. Statement read by Mrs. Lih-Thiessen stating the acceptance of the letters addressed to the Board of Education.

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CONSENT ITEMS A – C

a. APPROVAL OF BILLS LIST – October 2018

Motion to approve bills listing for October 2018 in the amount of \$ 627,745.45; includes October 15, 2018 payroll.

b. TRANSFERS WITHIN THE 2018-2019 SCHOOL BUDGET

Motion to approve the following transfers, made to avoid over expenditure of accounts:

From	To	Amount
11-000-100-562 TUIT OTH LEA SP	11-190-100-640 TEXTBOOKS	\$ 10,000.00
11-000-223580 INST STAFF TRNING-MISC TVL	11-000-223-320 INST STAFF TRNG	\$ 7,500.00
11-000-217-320 PURCH PROF SERV	11-190-100-106 OTHER INSTR	\$ 15,000.00

c. APPROVAL OF CAFETERIA BILLS

Motion to approve bills for payment from the cafeteria account:

PAYMENT TO	DESCRIPTION	AMOUNT
Pomptonian	Reimbursement 846 092118	\$ 9,279.83
Pomptonian	Reimbursement 846 092818	\$ 1,230.13
Pomptonian	Reimbursement 846 100518	\$ 7,691.39
Bella Roma	Pizza Day – November 2018	\$ 372.00

Motion to approve the above consent items a - c.

MOTION: Mr. Brown

SECOND: Mrs. Conner

ROLL CALL

VOTE: 5-0

ACTION ITEMS A – S

a. MOTION FOR APPROVAL TO ATTEND WORKSHOPS AND PROFESSIONAL DEVELOPMENT

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

NAME	DATE	COST	DESCRIPTION
S. Bisaha	11/15/18	\$ 259.00	Best, Powerful Strategies for Teaching Math
R. Cullinane	10/22/18	\$ 80.00	NJCSS Annual Conference

APPROPRIATION LINES 11-000-223-320 and 11-000-223-580.

b. APPROVAL OF MEMBERSHIP FOR NEW JERSEY ASSOCIATION OF PUPIL SERVICES ADMINISTRATORS (NJAPSA)

Motion to approve NJAPSA membership for 2018-19 for Andrea Giraldo. The membership and program for special services administrators includes five full-day sessions and the matching of a mentor. The cost is not to exceed \$ 2,500.00.

APPROPRIATION LINE 11-000-219-800

* c. APPROVAL OF SUBSTITUTE TEACHERS FOR THE 2018-2019 SCHOOL YEAR

Motion to approve the following substitute teachers for the 2018-2019 school year (September 1, 2018 through June 30, 2019):

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Cohen, Lisa
Afonso, Maria (New)
Dipanwita, De (New)

Rates to be paid per agreement with EDUStaff.

APPROPRIATION LINE 11-130-100-101-001

d. APPROVAL OF EXTRACURRICULAR APPOINTMENTS FOR 2018-19

Motion to approve the following extracurricular appointments for the 2018-19 school year:

EXTRA CURRICULAR ACTIVITIES – 2018-2019

Name of Activity	Number of Sessions	Stipend	Staff Member
Yearbook Photographer	As Needed	\$ 826.00	Albert Gonzalez
Morning Duty Sub.	As Needed	Hourly rate	Stephanie Bisaha
Aftercare Bus Duty Sub.	As Needed	\$ 500.00	Tammy Ronkowitz

APPROPRIATION LINE 11-401-100-101 & 11-402-100-101

e. APPROVAL OF AGREEMENT FOR MOLD REMEDIATION/CLEANING SERVICES

Motion to approve agreement with ServPro to provide mold remediation services, per proposal. Cost not to exceed \$ 17,887.61.

APPROPRIATION LINE 11-000-262-300

f. APPROVAL OF CLASS TRIPS 2018-19

Motion to approve the following class trips for the 2018-2019 school year, at no cost to the Board of Education:

Teacher	Date	Grade	Location
Kubala	5/6/19	1 st Grade	The Theatre At RVCC
Brown	5/21/19	5 th grade	Liberty Science Center
Sills	5/3/18	Pre-K	Turtle Back Zoo

g. TUITION FOR SENDING OUT-OF-DISTRICT HIGH SCHOOL REGULAR EDUCATION PLACEMENTS FOR 2018-2019

A motion is necessary for inclusion in the minutes to accept the following costs for out-of-district regular education high school placements for Somerset County Vocational & Technical Schools for the 2018-2019 school year (September 1, 2018 through June 30, 2019):

AHMS (1 student)	\$ 1,300.00
Share Time	\$ 3,900.00
Full Time	\$ 42,250.00
TOPS (1 student)	<u>\$ 25,000.00</u>
TOTAL	\$ 72,450.00

APPROPRIATION LINE 11-000-100-563 & 11-000-100-562

h. APPROVAL OF AGREEMENT WITH SOUTH BOUND BROOK EDUCATION ASSOCIATION

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WHEREAS, the South Bound Brook Board of Education (hereinafter referred to as the "Board") and the South Bound Brook Education Association (hereinafter referred to as the "SBBEA") have negotiated a successor Agreement for the 2018-2019, 2019-2020 and 2020-2021 school years (hereinafter referred to as the "Agreement"); and

WHEREAS, the SBBEA has, by a majority vote of its membership, ratified the Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the terms of the Agreement for the 2018-2019, 2019-2020 and 2020-2021 school years, which is attached to this Resolution and made a part hereof; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Board Secretary/School Business Administrator to execute, on behalf of the Board, the Agreement by and between the Board and the SBBEA.

i. APPROVAL OF REVISED SALARY FOR 2018-19 SCHOOL YEAR

Approval of revised salary of \$ 31,358.12 for 2018-19 school year for Maria Demcher, Non-tenured Clerical/Secretarial Staff (amount approved at May 22, 2018 meeting was \$ 31,114.00)

j. APPROVAL OF REVISED SALARY FOR 2018-19 SCHOOL YEAR

Approval of revised salary of \$ 63,376.20 for 2018-19 school year for Lucrecia Ventura, Non-tenured Confidential Secretarial Staff (amount approved at May 22, 2018 meeting was \$ 62,883.00).

k. APPROVAL OF REVISED SALARY FOR 2018-19 SCHOOL YEAR

Approval of revised salary of \$ 49,008.88 for 2018-19 school year for Samantha Velazquez, Secretary/Bookkeeper (amount approved at May 22, 2018 meeting was \$ 48,627.00).

l. MOTION TO APPROVE AND ACCEPT NJSIG SAFETY GRANT

Motion to approve and accept the New Jersey School Insurance Group (NJSIG) Safety Grant Application during the fiscal year 2019 for a total of \$2,500.00.

m. APPROVAL OF SUPPLEMENTAL PAY FOR PARAPROFESSIONALS 2018-19

Motion to approve supplemental pay for teacher coverage, as recommended by the Superintendent for the following paraprofessionals for 2018-19 school year.

Herbert Brown
Lisa Cohen
Michelle LaFleur
Rashmi Ramdas

APPROPRIATION LINE 11-212-100-106

n. APPROVAL OF ESL INSTRUCTION FOR 2018-19

Motion to approve the following ESL instruction appointment for the 2018-2019 school year at a rate of \$35.00 per hour using Title III Grant funds:

Appointment	Name	Hourly Rate - Not to Exceed
ESL Homework Club	E. Kalacheva	\$ 3,000.00
ESL Homework Club Substitute	A. Gonzalez	\$ 1,000.00
ESL Homework Club Assistant	S. DeGennaro	\$ 3,000.00

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APPROPRIATION LINE 20-243-100-100

o. APPROVAL OF AGREEMENT WITH NETWORKS & MORE, INC.

Motion to approve agreement with Networks & More!, Inc. for email archiving service, not to exceed \$ 372.00.

APPROPRIATION LINE 11-190-100-500

p. ACCEPTANCE OF RETIREMENT OF LINDA DIBENEDETTO

Motion to accept, with regret, the retirement of Linda DiBenedetto, Secretary to the Principal, effective June 30, 2019.

q. ACCEPTANCE OF RETIREMENT OF CAREN CHIGI

Motion to accept, with regret, the retirement of Caren Chigi, Clerk Typist, effective June 30, 2019.

r. ACCEPTANCE OF RETIREMENT OF SUSAN ASHER

Motion to accept, with regret, the retirement of Susan Asher, Teacher, effective June 30, 2019.

s. APPROVAL OF SUPERINTENDENT'S MERIT GOALS FOR 2018-19

Motion to approve Dr. Lorise Goeke, Superintendent Merit Goals for 2018-19 school year.

Approval of above action items a-b & d-s.

MOTION: Mrs. Conner SECOND: Mr. Brown

ROLL CALL
VOTE: 5-0

* Action item "c" was tabled until after the Executive Session.

COMMITTEE REPORTS

Mrs. Lih-Thiessen stated that the SBBEA/SBB BOE contract was approved and ratified at tonight's meeting.

Mrs. Conner attended the NJSBA meeting 10/11/18 regarding student achievement.

Mr. Caravello stated that the Facilities Committee meeting will be rescheduled for before the next scheduled board meeting on November 7, 2018.

OLD BUSINESS

Mr. Caravello reported to the board that mold remediation was conducted in the CST Offices and a re-test of air quality will be conducted. The testing of the entire school building is scheduled to be conducted the week of November 1, 2018.

NEW BUSINESS

Mr. Caravello informed the board that Critical Response Group's mapping initiative is underway and they will be visiting to survey the school.

Mr. Caravello shared that he has attended the School Safety Specialist mandatory training and has completed three out of four, so far.

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RECOGNITION OF PUBLIC

Mrs. K. Conner had questions regarding the HVAC project and also the 2018-19 Superintendent Merit Goals for Dr. Goeke.

Mrs. Hanlon attended the meeting and discussed her child being diagnosed with Asthma and wanted to address the board with concerns regarding the school building's air quality as it pertains to her daughter.

ADJOURNMENT TO EXECUTIVE SESSION (TIME: 8:42 PM)

RESOLVED by the South Bound Brook Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on October 17, 2018 to discuss:
 - Legal Matter
 - Student Matter
 - Action item "c"
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately 20 minutes.
- d. Action may be taken upon return to Open Session, regarding action item "c".

MOTION: Mrs. Conner	SECOND: Mr. Brown	ROLL CALL
		VOTE: 5-0

RETURN TO OPEN SESSION (TIME: 9:28 PM)

Motion to return to Open Session.

MOTION: Mrs. Conner	SECOND: Mrs. Brown	VOTE: 5-0
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ACTION ITEM C

Approval of above action item c.

MOTION: Mrs. Conner	SECOND: Mr. Brown	ROLL CALL
		VOTE: 5-0

ADJOURNMENT (TIME: 9:30 PM)

MOTION: Mrs. Esposito	SECOND: Mrs. Conner	VOTE: 5-0
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Respectfully submitted,

Vincent J. Caravello
School Business Administrator/Board Secretary