

South Bound Brook Board of Education
September 26, 2018

- She is recommending the CRG Mapping Program per the conversation that was held among Somerset County Officials and Superintendents.
- The description of the new after school club called the "League of Gentlemen", teaching young boys to be role models and leaders which will include various community service efforts.

CORRESPONDENCE – None

CONSENT ITEMS A – E

a. APPROVAL OF BILLS LIST – September 2018

Motion to approve bills listing for September 2018 in the amount of \$ 787,633.36; includes September 15, 2018 payroll.

b. TRANSFERS WITHIN THE 2018-2019 SCHOOL BUDGET

Motion to approve the following transfers, made to avoid over expenditure of accounts:

From	To	Amount
11-000-270-514 SPEC ED Vendors	13-422-100-101 Summer SCH SAL	\$ 3,933.00
11-000-270-514 SPEC ED Vendors	13-422-100-106 SUM SCH SAL AIDE	\$ 3,441.00
11-000-100-562 TUIT OTH LEA SP	11-190-100-500 OTH PURCH SVS	\$ 10,000.00

c. BOARD SECRETARY'S REPORT

Motion to approve Board Secretary's Reports dated August 31, 2018 indicating a cash balance of \$ 3,474,462.06.

d. TREASURER'S (CONSULTANT) REPORT

Motion to approve Treasurer's Report dated August 31, 2018 indicating a cash balance of \$ 3,474,462.06.

e. APPROVAL OF CAFETERIA BILLS

Motion to approve bills for payment from the cafeteria account:

PAYMENT TO	DESCRIPTION	AMOUNT
Pomptonian	Reimbursement 846 083118	\$ 968.40
Pomptonian	Reimbursement 846 090718	\$ 4,437.29
Pomptonian	Reimbursement 846 091418	\$ 1,439.18
BFA Food Service Equipment	Popcorn Popper – Inv.# 128837	\$ 968.00
R. Dietrich & Son	Electrical Services in Cafeteria	\$ 780.00
Bella Roma	Pizza Day – September 2018	\$ 372.00
Bella Roma	Pizza Day – October 2018	\$ 372.00

Motion to approve the above consent items a - e.

MOTION: Mr. Brown

SECOND: Mrs. Santora

ROLL CALL
VOTE: 5-0

ACTION ITEMS A – T

a. MOTION FOR APPROVAL TO ATTEND WORKSHOPS AND PROFESSIONAL DEVELOPMENT

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

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NAME	DATE	COST	DESCRIPTION
S. Asher	10/9/18	\$ 20.00	NJASC Fall Conference
S. Bartocci	9/21/18	\$235.00	NJIDA Conference
H. Brown	10/3/18 – 10/4/18	\$ 0.00	LIM 7 Habits Training
L. Butynes	9/18/18	\$149.00	Your PARCC Math is Talking To You – Are You Listening?
L. Butynes	11/7/18, 12/18/18 & 2/14/19	\$447.00	Tiered System of Support Focus on Math – Three Day Series
V. Caravello	11/5/18	\$ 0.00	Annual Law Enforcement and Educator's Conference for Superintendents/Charter Leaders/School Resource Officers and School Principals
V. Caravello	1/17/18	\$ 100.00	NJSBA – Accounting and Auditing Checkup
V. Caravello	10/2/18, 10/9/18, 10/16/18, 10/30/18	\$ 0.00	Mandatory School Safety Specialist Training
D. D'Alessandro	9/21/18	\$ 235.00	NJIDA Conference 2018
J. El-Raheb	9/18/18	\$ 149.00	Your PARCC Math is Talking To You – Are You Listening?
J. El-Raheb	11/7/18, 12/18/18 & 2/14/19	\$ 447.00	Tiered System of Support Focus on Math – Three Day Series
C. Flaccavento	10/23/18	\$ 0.00	Managing Anxiety and Depression Among Students
A. Giraldo	11/5/18	\$ 0.00	Annual Law Enforcement and Educator's Conference for Superintendents/Charter Leaders/School Resource Officers and School Principals
A. Giraldo	11/19/18	\$ 149.00	Reducing Chronic Absenteeism
L. Goeke	11/19/18	\$ 149.00	Reducing Chronic Absenteeism
L. Goeke	11/29/18	\$ 149.00	Scheduling Strategies for Middle Schools Major Focus on Structured Time for Intervention and Enrichment
L. Goeke	11/5/18	\$ 0.00	Annual Law Enforcement and Educator's Conference for Superintendents/Charter Leaders/School Resource Officers and School Principals
K. Hnasko	10/26/18	\$ 180.00	The Center For Literacy Development's Conference 2018
K. Kubala	10/26/18	\$ 180.00	The Center For Literacy Development's Conference 2018
K. Menkens	10/1/18 - 10/2/18	\$ 235.00	AENJ Conference 2018
L. Miska	10/26/18	\$ 180.00	The Center For Literacy Development's Conference 2018
C. Parente	12/6/18	\$ 199.99	Mental Health Issues In The Classroom

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D. Pierard	10/3/18 – 10/4/18	\$ 0.00	LIM 7 Habits Training
N. Riley	11/29/18	\$ 149.00	Scheduling Strategies for Middle Schools Major Focus on Structured Time for Intervention and Enrichment
M. Santiago	10/12/18	\$	New Jersey School Counselor Conference
M. Santiago	11/5/18	\$ 0.00	Annual Law Enforcement and Educator's Conference for Superintendents/Charter Leaders/School Resource Officers and School Principals
D. Sills	10/3/18 – 10/4/18	\$ 0.00	LIM 7 Habits Training
K. Tomaino	12/4/18 – 12/4/18	\$ 240.00	NJASL Conference
M. Hoffman	10/23/18	\$ 0.00	Managing Anxiety and Depression Among Students: Moving Forward Without The Struggle
N. Riley	10/10/18	\$ 149.00	Supporting PLCs With A Creative Master Schedule for Elementary School Leaders

APPROPRIATION LINES 11-000-223-320, 11-000-223-580, 11-00-230-890, 11-000-251-580

b. APPROVAL OF MEMBERSHIP FOR NJALC

Motion to approve membership for 2018-19 NJALC membership for Andrea Giraldo, not to exceed \$75.00.

APPROPRIATION LINE 11-000-240-890

c. AGREEMENT WITH GENESIS EDUCATIONAL SERVICES, INC. FOR LEVEL DATA INTERFACE WITH STUDENT INFORMATION SOFTWARE SYSTEM

Motion to approve agreement with Genesis Educational Services, Inc. for Level Data interface with the existing Student Information Software System at an annual charge of \$350.00.

APPROPRIATION LINES 11-000-211-500

d. APPROVAL OF AMMENDMENT TO LRFP

Resolved: that upon the recommendation of the Superintendent of Schools, the South Bound Brook Board of Education approves the Amendment to the Long Range Facilities Plan (LRFP), adding future projects and removing completed projects.

e. APPROVAL OF SUBSTITUTE TEACHERS FOR THE 2018-2019 SCHOOL YEAR

Motion to approve the following substitute teachers for the 2018-2019 school year (September 1, 2018 through June 30, 2019):

Dabrowski, Laura
Navas, Cecilia
Constantantinou, Louiza

Rates to be paid per agreement with EDUStaff.

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APPROPRIATION LINE 11-130-100-101-001

- f. APPROVAL OF MEMBERSHIP FOR LEARNING DISABILITIES ASSOCIATION OF NJ
Motion to approve membership for 2018-19 to the Learning Disabilities Association of New Jersey for Andrea Giraldo, not to exceed \$ 55.00.

APPROPRIATION LINE 11-000-240-890

- g. APPROVAL OF EXTRACURRICULAR APPOINTMENTS FOR 2018-19
Motion to approve the following extracurricular appointments for the 2018-19 school year:

EXTRA CURRICULAR ACTIVITIES – 2018-2019

Name of Activity	Description	Number of Sessions	Stipend	Staff Member
8 th Grade Advisor	Coordinates all 8 th grade activities, including the 8 th grade trip and dances	Yearlong	\$2,490	Ryan Cullinane
Chess Club	Develops the chess club, including arranging for matches with other clubs	Yearlong	\$2,490 (split)	George Marolda David Zatta
Student Lighthouse Team Grades 2-3	Coordinates Lighthouse Team activities for students	Yearlong	\$2,490 (split)	Sherri Bartocci Kristy Kubala
Student Lighthouse Team Grades 4-5	Coordinates Lighthouse Team activities for students	Yearlong	\$2,490 (split)	Debbie D'Alessandro Anna Trudeau-Smith
Student Lighthouse Team Grades 6-8	Coordinates Lighthouse Team activities for students	Yearlong	\$2,490 (split)	Daniela Conte Stephanie Bisaha
Student Council Grades 5-8	Coordinates activities for students in Grades 5-8 focusing on leadership and community service	Yearlong	\$2,490	Susan Asher
Yearbook Advisor	Supervises students in creating a yearbook	As needed	\$2,133	Karen Menkens
National Junior Honor Society	Identify students eligible for NJHS , coordinate induction and activities	As needed	\$826	Susan Asher
Administrative Detention	Supervise students in after school detention on Friday afternoons	As needed	Hourly rate	Susan Asher Karen Menkens Sal DeGennaro Albert Gonzalez
School Lighthouse Team	Coordinate LIM activities	13 sessions	\$826 (each)	Bartocci Bisaha Conte D'Alessandro Kubala Lober Lorenzi McGrath Trudeau-Smith L. Butynes (no stipend)
Intramural Basketball		13 sessions	\$826	Susan Asher
Intramural Field Hockey		13 sessions	\$826	Colleen McGrath
Intramural Tchoukball		13 sessions	\$826	Anthony Lorenzi

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Intramural Soccer		13 sessions	\$826	David Zatta
Intramural Volleyball		13 sessions	\$826	Susan Asher
Kayaking - Fall		13 sessions	\$826 (each)	Anthony Lorenzi Sherri Bartocci
Kayaking - Spring		13 sessions	\$826 (each)	Anthony Lorenzi Sherri Bartocci
Art Club		Once/week	\$2,490	Karen Menkens
Rock Climbing		13 sessions	\$826	Anthony Lorenzi
Archery		13 sessions	\$826	Anthony Lorenzi
Podcasting		13 sessions	\$ 826	Stephanie Bisaha
Board Games		13 sessions	\$ 826	Stephanie Bisaha
Support Group for Middle School Students		Yearlong	\$ 2,490 (split)	Madeline Santiago Marie Hoffman
Homework Club		Yearlong	\$2490 (Split)	Ryan Cullinane Colleen McGrath
League of Gentlemen		13 Session	\$826 (each)	Anthony Lorenzi David Zatta

APPROPRIATION LINE 11-401-100-101 &11-402-100-101

h. APPROVAL OF APPOINTMENT OF NJDOE MANDATED POINT OF CONTACT FOR EXPERIENCED TEACHER

Motion to approve the appointment of Nicole Riley for the mandated point of contact as the go to person for an experienced teacher for 2018-19, in the amount of \$300.00.

APPROPRIATION LINE 11-000-223-320

i. APPROVAL OF APPOINTMENT OF NJDOE MANDATED POINT OF CONTACT FOR EXPERIENCED TEACHER

Motion to approve the appointment of Sherri Bartocci for the mandated point of contact as the go to person for an experienced teacher for 2018-19, in the amount of \$300.00.

APPROPRIATION LINE 11-000-223-320

j. APPROVAL OF APPOINTMENT OF NJDOE MANDATED POINT OF CONTACT FOR EXPERIENCED TEACHER

Motion to approve the appointment of Ryan Cullinane for the mandated point of contact as the go to person for an experienced teacher for 2018-19, in the amount of \$300.00.

APPROPRIATION LINE 11-000-223-320

k. APPROVAL OF AGREEMENT FOR MOLD CONSULTING SERVICES

Motion to approve agreement with Garden State Environmental to provide mold investigation and consulting services. Cost not to exceed \$ 5,000.00.

APPROPRIATION LINE 11-190-100-500

I. APPROVAL OF MEMORANDUM OF UNDERSTANDING

Motion to approve The Memorandum OF Understanding Between The Somerset County Prosecutor's Office And The Public School Districts Located Within Somerset County to acknowledge and agree to assist the Prosecutor's Office with the acquisition and implementation of an advanced geospatial mapping software program. Cost not to exceed \$ 2,000.00.

APPROPRIATION LINE 11-190-100-500

m. MOTION TO APPROVE AGREEMENT FOR GXP PROGRAM

Motion to approve the agreement with Collaborative Response Graphics to provide GXP Program services, which will allow the first responders throughout Somerset County to pre plan and make readily available a Common Operating Picture using integrated blue prints labeled in accordance with the National Incident Management System. Cost not to exceed \$ 2,867.00.

APPROPRIATION LINE 11-190-100-500

n. APPROVAL OF AGREEMENT FOR PRIVATE DUTY NURSING SERVICES FOR 2018-19 SCHOOL YEAR

Motion to authorize contract with Bayada Home Health Care, Inc. to provide nursing services for a student. The rate for an RN is \$ 54.50 per hour or a LPN at the rate of \$ 45.00 per hour for the 2018-2019 school year, cost is not to exceed \$40,000.00.

APPROPRIATION LINE 11-000-217-320

o. APPROVAL OF PAYMENT FOR STUDENT NURSING SERVICES

Motion to approve payment to Paulet Clar-Morgan, LPN for student nursing services, cost not to exceed 175.00.

APPROPRIATION LINE 11-000-217-320

p. MOTION TO APPROVE AGREEMENT FOR BEFORE AND AFTER PROGRAM FOR 2018-19 SCHOOL YEAR

Motion to approve, upon recommendation of the Superintendent, agreement with Work Home Connections to provide a before and after program for students, at no cost to the district.

q. APPROVAL OF INTERLOCAL AGREEMENT WITH SOUTH BOUND BROOK POLICE DEPARTMENT

Motion to approve Interlocal Agreement with The South Bound Brook Police Department to incur the cost of Elizabeth Street parking lot crossing guard for the 2018-19 school year, not to exceed \$ 9,270.00.

APPROPRIATION LINE 11-000-262-610

r. APPROVAL OF PAYMENT TO NANCY KORDELL FOR HOME TUTORING

Motion, per recommendation of the superintendent, to approve Nancy Kordell to provide home tutoring to a Robert Morris student at the rate of \$ 28.75 per hour for school year 2018-19, not to exceed \$ \$900.00.

APPROPRIATION LINE 11-401-100-101

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s. APPROVAL OF CLASS TRIPS 2018-19

Motion to approve the following class trips for the 2018-2019 school year, at no cost to the Board of Education:

Teacher	Date	Grade	Location
Sills	10/9/18	Pre-K	South Bound Brook Fire House
Conte	11/2/18	8 th Grade	Pax Amicus Castle Theatre
K. Menkens	5/15/19	Grades 6–8	Teen Arts Festival, RVCC
Zatta/Lober/Kordell	5/30/19	Kindergarten	Jenkinson's Aquarium

t. APPROVAL OF AGREEMENT FOR FALL CLEANING HVAC STARTUP SERVICES

Motion to approve agreement with In-Line Heating and Air Conditioning Company for Fall Cleaning HVAC startup services for the 2018-19 school year. Cost not to exceed \$ 9,466.94 using NJ State Approved Co-Op #65MCESSCCPS HVAC Bid # MRESC 15/16-58 extension.

Approval of above action items a – t.

MOTION: Mrs. Conner SECOND: Mrs. Brown

ROLL CALL
VOTE: 5-0

COMMITTEE REPORTS

The Negotiations Committee reached an agreement with the SBBEA and will be sending the agreement to the Association for ratification.

Mrs. Conner attended the Bound Brook BOE meeting and shared information about what is going on in Bound Brook.

Mr. Caravello stated that the Facilities Committee has scheduled a meeting on October 17, 2018 at 7:00.

OLD BUSINESS

Mr. Caravello shared with the board that construction for HVAC is completed with just a few punch list items outstanding.

Mr. Caravello brought up the Atlantic City NJSBA Convention. It will take place from Monday October 22, 2018 through Thursday, October 25, 2018. He asked board members to confirm their dates of attendance.

NEW BUSINESS

Mr. Caravello shared that building mold testing will take place within the next couple of weeks. He also shared that we received a remediation proposal for rooms 203 A & 203 B for a cost of \$36,000.00.

RECOGNITION OF PUBLIC

Mrs. Hanlon had a question regarding the mold remediation. Mrs. Hanlon also shared with the board the school Scholastic Book Fair is scheduled for November and if anyone would like to volunteer, please stop by.

ADJOURNMENT TO EXECUTIVE SESSION (TIME: 8:43 PM)

RESOLVED by the South Bound Brook Board of Education as per Chapter 231,

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P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on September 26, 2018 to discuss:
-Student Matter
- b. The matter discussed will not be made public and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately 15 minutes.
- d. Action will not be taken upon return to Open Session.

MOTION: Mrs. Conner

SECOND: Mr. Brown

ROLL CALL
VOTE: 5-0

RETURN TO OPEN SESSION (TIME: 9:15 PM)

Motion to return to Open Session.

MOTION: Mrs. Conner

SECOND: Mr. Brown

VOTE: 5-0

ADJOURNMENT (TIME: 9:16 PM)

MOTION: Mrs. Conner

SECOND: Mr. Brown

VOTE: 5-0

Respectfully submitted,

Vincent J. Caravello
School Business Administrator/Board Secretary